

SOMERVELL COUNTY COMMISSIONER'S COURT
REGULAR MEETING
July 13, 2015
COUNTY ANNEX

COPY OF AGENDA

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONER'S COURT OF SOMERVELL COUNTY, TEXAS WILL BE HELD AT 9:30 A.M., THE 13TH DAY OF JULY, 2015, IN THE COMMISSIONER'S COURTROOM IN THE SOMERVELL COUNTY COURTHOUSE ANNEX, 107 N.E. VERNON IN GLEN ROSE, TEXAS, AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPEN MEETING:

CITIZEN COMMENTS: This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.

Agenda Requests

- 1. County Judge: Somervell County Judge
Pledge of Allegiance to the Flags.**
- 2. County Judge: Somervell County Judge
Prayer.**
- 3. County Judge: Somervell County Judge
Approve Minutes of previous Commissioners Court.**
- 4. County Judge: Somervell County Judge
Discuss/Take Action on the reappointment of Hank Jones to Pecan Valley Center for Behavioral & Developmental Healthcare.**

ATTACHMENTS:

- 2992 - Pecan Valley (PDF)

- 5. County Judge: EMC Coordinator / Fire Marshall
Discuss/take action on possible approval of HazMAP Plan for Somervell County.**

ATTACHMENTS:

- 3026 - Resolution (PDF)

- 6. County Judge: County Sheriff
Discuss/take action on School Resource Contract.**

ATTACHMENTS:

- 3020 - Agreement (PDF)

- 7. County Judge: County Sheriff
Discuss/take action and approve Bail Bond Fee Report.**

ATTACHMENTS:

- 3024 - Collection Report (PDF)

- 8. County Judge: County Sheriff
Discuss/take action/approve purchase of vehicle for Sheriff's Department.**

- 9. County Judge: Somervell County Judge
Review/discuss and take action on renewal of Concessionaire Contract for Expo Center.**

ATTACHMENTS:

- 3021 - Current Contract (PDF)

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10. County Judge: Somervell County Judge
Discuss/take action on approval of advertising for RFP for Public Events Concessionaire, if necessary.

11. County Judge: Commissioner Precinct 2
Discuss/take action on final replat for Falcon Ridge, lots 47 and 48.

12. County Judge: Maintenance and Remodeling Supervisor
Discuss/take action on replacing roof on lobby area of Annex Building.

ATTACHMENTS:

- 3014 - Proposals(PDF)

13. County Judge: Somervell County Judge
Discuss/Approve job description for Human Resources \ Information Technology position.

ATTACHMENTS:

- 3000 - Description (PDF)

14. County Judge: Personnel Director / Safety Officer
Discuss/approve revisions to County Employee Handbook: 1.) Job Vacancies; 2.) Longevity Pay; 3.) Pay Plan Administration

ATTACHMENTS:

- 2999 - Job Vacancies Draft (DOCX)
- 2999 - Longevity Pay Draft (DOCX)
- 2999 - Pay Plan Draft (DOCX)

15. County Judge: County Tax Assessor
Discuss/take action on imposition of optional fees (Road and Bridge).

16. County Judge: Fire Chief
Discuss/take action on an Accident and Sickness Insurance Proposal for the County Fire Department.

ATTACHMENTS:

- 3013 - Proposal (PDF)

17. County Judge: Fire Chief
Discuss/take action on purchase of a rescue boat.

18. County Judge: Fire Chief
Discuss/take action on the purchase of a fire alarm system.

ATTACHMENTS:

- 3025 - Quotation (PDF)

19. County Judge: County Auditor
Discuss/take action on updating and adding signatures to the appropriate Expo Deposit Accounts.

20. County Judge: County Auditor
Approve credit card Usage Policy.

ATTACHMENTS:

- 3022 - Policy (PDF)

21. County Judge: County Auditor
Approve Inter-local Agreement Contract with Fort Worth ISD for the Texas Consortium Card Program and related documents.

ATTACHMENTS:

- 3023 - Contract and Agreement (PDF)

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22. County Judge: County Auditor
Discuss/take action on conversion of Fire/EMS employees to County Step and Grade Compensation Plan, effective 10/01/2015.

23. County Judge: County Auditor
Approve advertising for: 1.) Group Insurance and 2.) Property Insurance.

24. County Judge: County Auditor
Approve advertising for sealed bids: 1.) Concrete and 2.) Crushed Stone.

25. County Judge: County Auditor
Discuss/take action on Annual Purchasing Budget Policy.

ATTACHMENTS:

- 3015 - Statement (PDF)

26. County Judge: County Treasurer
Approve County Treasurer's Report.

ATTACHMENTS:

- 2982 - June 2015 (PDF)

27. County Judge: Assistant
Receive and approve Monthly Reports from County Departments.

ATTACHMENTS:

- 2979 - Appraisal District (PDF)
- 2979 - Constable Pct. 2 - June 2015 (DOCX)
- 2979 - County Attorney (PDF)
- 2979 - County Committee on Aging (PDF)
- 2979 - County-District Clerk - June 2015 (PDF)
- 2979 - County Library (PDF)
- 2979 - Expo Center (PDF)
- 2979 - Extension Office - May 2015 (PDF)
- 2979 - Extension Office - June 2015 (PDF)
- 2979 - Extension Office - BLangdon - June 2015 Combined Reoort (PDF)
- 2979 - Fire Chief (DOCX)
- 2979 - Golf Course (PDF)
- 2979 - JP Reports - June 2015 (PDF)
- 2979 - Trapper's Report - Oct. 2014 thru May 2015 (PDF)
- 2979 - Luminant - Groundwater Data (PDF)

28. County Judge: County Auditor
Tax Assessor/Collector: Move \$1,200

Transfer to account 406-434 (Tax A/C Cr Cd Fees) in the amount of \$1,200.00; and
Transfer from account 406-461 (Equipment Rental (Copier)) in the amount of \$1,200.00

29. County Judge: County Auditor
County Clerk: Move \$103

Transfer from account 411-204 (Clk Off Workers Comp) in the amount of \$103.00; and
Transfer to account 411-312 (Clk Off Computer Supplies) in the amount of \$103.00

30. County Judge: County Auditor
Elections Administrator: Move \$50

Transfer from account 421-313 (Vot Reg Election Supplies) in the amount of \$50.00; and

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Transfer to account 421-401 (Vot Reg Seminar Expense) in the amount of \$50.00

31. County Judge: County Auditor
Sheriff: Move \$6,269

Transfer from account 428-204 (Sheriff Workers Comp) in the amount of \$6,269.00; and Transfer to account 428-338 (Sheriff Film/Tapes) in the amount of \$79.00; and Transfer to account 428-350 (Sheriff Rep Pts/Supplies) in the amount of \$1,280.00; and Transfer to account 428-407 (Sheriff Prisoner Medical) in the amount of \$4,880.00; and Transfer to account 428-461 (Sheriff Equipment Rental) in the amount of \$30.00

32. County Judge: County Auditor
Fire/EMS: Move \$2,083

Transfer from account 429-204 (Fire Dept Workers Comp) in the amount of \$2,083.00; and Transfer to account 429-451 (Fire Dept Vendor Auto/Eq Rep) in the amount of \$2,083.00

33. County Judge: County Auditor
Road Maintenance: Move \$1,149

Transfer from account 430-204 (Rd Maint Workers Comp) in the amount of \$1,149.00; and Transfer to account 430-354 (Rd Maint Hvy Equip Pts) in the amount of \$949.00; and Transfer to account 430-331 (Rd Maint Road Materials) in the amount of \$200.00

34. County Judge: County Auditor
MIS: Move \$21,351

Transfer from account 448-102 (Mis Director Salary) in the amount of \$21,351.00; and Transfer to account 448-453 (Mis Computer Maintenance) in the amount of \$21,033.00; and Transfer to account 448-414 (MIS Outside Services) in the amount of \$318.00

35. County Judge: County Auditor
Golf Course: Move \$200

Transfer from account 442-310 (Postage) in the amount of \$200.00; and Transfer to account 441-310 (G/C Postage) in the amount of \$200.00

36. County Judge: County Auditor
Pro Shop: Move \$11,027

Transfer from account 442-204 (Pro Shop Workers Comp) in the amount of \$18.00; and Transfer from account 441-204 (G/C Workers Comp) in the amount of \$4,333.00; and Transfer from account 441-410 (G/C Insurance(Property/Liab)) in the amount of \$2,630.00; and Transfer from account 442-610 (Pro Shop Food & Beverage) in the amount of \$4,046.00; and Transfer to account 442-570 (Pro Shop Equipment/Furniture) in the amount of \$1,519.00; and Transfer to account 442-600 (Pro Shop Merchandise) in the amount of \$9,508.00

37. County Judge: County Auditor
Expo: Move \$2,900

Transfer from account 440-355 (Expo/Amphi Agriculture Expen) in the amount of \$1,300.00; and Transfer from account 440-461 (Expo/Amphi Equipment Rental) in the amount of \$1,600.00; and Transfer to account 440-406 (Expo/Amphi Medical (Physical) in the amount of \$300.00; and Transfer to account 440-350 (Expo/Amphi Rep Pts/Supplies) in the amount of \$1,000.00; and Transfer to account 440-454 (Expo/Amphi Building Cleaning) in the amount of \$1,600.00

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38. County Judge: County Auditor
Auditor: Move \$25,000

Transfer from account 450-000 (Contingency Account) in the amount of \$23,500.00; and
Transfer from account 450-545 (C/H/Annex Capital) in the amount of \$1,500.00; and
Transfer to account 407-402 (Cad Administrative Fees) in the amount of \$25,000.00

39. County Judge: County Auditor
Approve remainder of County Bills.

40. County Judge: Somervell County Judge
Adjourn meeting.

Commissioner's Court of Somervell County met in a regular meeting at 9:30 a.m. on the above date with all Commissioners present. County Judge Danny L. Chambers presided.

OPEN MEETING

CITIZEN COMMENTS

None

DISCUSSION ON AGENDA ITEMS

10. No action needed.

MOTIONS ON AGENDA ITEMS

ITEM NO.

3. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve the minutes of previous Commissioner's Court meetings from the Regular Meeting, on June 8, 2015, the Special Sessions, on June 5 and June 22, 2015 and the Budget Workshops, on June 8 and June 22, 2015. Motion carried. All voting aye.
4. Motion was made by Commissioner Hulsey and seconded by Commissioner Kranz on the reappointment of Hank Jones to Pecan Valley Center for Behavioral & Development Healthcare. Motion carried. All voting aye.
5. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve HazMAP Plan for Somervell County. Motion carried. All voting aye.
6. Motion was made by Commissioner Hulsey and seconded by Commissioner Wood to approve School Resource Contract. Motion carried. All voting aye.
7. Motion was made by Commissioner Curtis and seconded by Commissioner Hulsey to approve Bail Bond Fee Report. Motion carried. All voting aye.
8. Motion was made by Commissioner Hulsey and seconded by Commissioner Wood to approve purchase of 2016 Chevrolet Silverado 4 wheel drive for \$38,915.61 for the Sheriff's Department. Motion carried. All voting aye.
9. Motion was made by Commissioner Wood and seconded by Commissioner Curtis to approve renewal of Concessionaire Contract with Taylor's Turn and Burn for 1 year for Expo Center. Motion carried. All voting aye.
11. Motion was made by Commissioner Curtis and seconded by Commissioner Kranz to approve final replat for Falcon Ridge, lots 47 and 48 into 47R. Motion carried. All voting aye.
12. Motion was made by Commissioner Hulsey and seconded by Commissioner Wood to approve replacing roof on lobby area of Annex Building by Longhorn Enterprises of Texas for \$32,429. Motion carried. All voting aye.

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13. Motion was made by Commissioner Hulseley and seconded by Commissioner Kranz to approve job description for Human Resources \ Information Technology position. Motion carried. All voting aye.
- 14a. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve revisions to County Employee Handbook:
 - 1.) Job Vacancies- both policies-Somervell County & Squaw Valley
 - 2.) Longevity Pay- both policies-Somervell County & Squaw Valley
- 14b. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve revisions to County Employee Handbook:
 - 3.) Pay Plan Administration-Somervell County
15. Motion was made by Commissioner Wood and seconded by Commissioner Kranz to approve imposition of optional fees (Road and Bridge). Motion carried. All voting aye.
16. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve Accident and Sickness Insurance Proposal, quote #59151, for the County Fire Department. Motion carried. All voting aye.
17. Motion was made by Commissioner Curtis and seconded by Commissioner Hulseley to approve purchase of a rescue boat, a hovercraft, contingent on \$10K pledged donation and sale of existing inflatable boat. Motion carried. All voting aye.
18. Motion was made by Commissioner Hulseley and seconded by Commissioner Kranz to approve the purchase of a fire alarm system from Liberty Fire Protection. Motion carried. All voting aye.
19. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve updating and adding signatures to the appropriate Expo Deposit accounts. Signatures to be added are Suzanne Graves, Treasurer, Brian Watts, Auditor, Danny L. Chambers, County Judge and the removal of Mike Ford. Motion carried. All voting aye.
20. Motion was made by Commissioner Curtis and seconded by Commissioner Kranz to approve Credit Card Usage Policy. Motion was carried. All voting aye.
21. Motion was made by Commissioner Curtis and seconded by Commissioner Kranz to approve Inter-local Agreement Contract with Fort Worth ISD for the Texas Consortium Card Program and related documents with Bank of America. Motion carried. All voting aye.
22. Motion was made by Commissioner Hulseley and seconded by Commissioner Curtis to approve the conversion of Fire/EMS employees to County Step and Grade Compensation Plan, effective 10/01/2015. Motion carried. All voting aye.
23. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve advertising for: 1.) Group Insurance and 2.) Property Insurance. Motion carried. All voting aye.
24. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve advertising for sealed bids: 1.) Concrete and 2.) Crushed Stone. Motion carried. All voting aye.
25. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve Annual Purchasing Budget Policy. Motion carried. All voting aye.
26. Motion was made by Commissioner Wood and seconded by Commissioner Kranz to approve County Treasurer's Report. Motion carried. All voting aye.
27. Motion was made by Commissioner Hulseley and seconded by Commissioner Wood to receive and approve Monthly Reports from County Departments. Motion carried. All voting aye.

Motion was made by Commissioner Hulseley and seconded by Commissioner Curtis to approve the following money moves:

28. Move \$1,200: Transfer to account 406-434 (Tax A/C Cr Cd Fees) in the amount of \$1,200.00; and Transfer from account 406-461 (Equipment Rental (Copier)) in the

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amount of \$1,200.00

29. Move \$103: Transfer from account 411-204 (Clk Off Workers Comp) in the amount of \$103.00; and Transfer to account 411-312 (Clk Off Computer Supplies) in the amount of \$103.00
30. Move \$50: Transfer from account 421-313 (Vot Reg Election Supplies) in the amount of \$50.00; and Transfer to account 421-401 (Vot Reg Seminar Expense) in the amount of \$50.00
31. Move \$6,269: Transfer from account 428-204 (Sheriff Workers Comp) in the amount of \$6,269.00; and Transfer to account 428-338 (Sheriff Film/Tapes) in the amount of \$79.00; and Transfer to account 428-350 (Sheriff Rep Pts/Supplies) in the amount of \$1,280.00; and Transfer to account 428-407 (Sheriff Prisoner Medical) in the amount of \$4,880.00; and Transfer to account 428-461 (Sheriff Equipment Rental) in the amount of \$30.00
32. Move \$2,083: Transfer from account 429-204 (Fire Dept Workers Comp) in the amount of \$2,083.00; and Transfer to account 429-451 (Fire Dept Vendor Auto/Eq Rep) in the amount of \$2,083.00
33. Move \$1,149: Transfer from account 430-204 (Rd Maint Workers Comp) in the amount of \$1,149.00; and Transfer to account 430-354 (Rd Maint Hvy Equip Pts) in the amount of \$949.00; and Transfer to account 430-331 (Rd Maint Road Materials) in the amount of \$200.00
34. Move \$21,351: Transfer from account 448-102 (Mis Director Salary) in the amount of \$21,351.00; and Transfer to account 448-453 (Mis Computer Maintenance) in the amount of \$21,033.00; and Transfer to account 448-414 (MIS Outside Services) in the amount of \$318.00
35. Move \$200: Transfer from account 442-310 (Postage) in the amount of \$200.00; and Transfer to account 441-310 (G/C Postage) in the amount of \$200.00
36. Move \$11,027: Transfer from account 442-204 (Pro Shop Workers Comp) in the amount of \$18.00; and Transfer from account 441-204 (G/C Workers Comp) in the amount of \$4,333.00; and Transfer from account 441-410 (G/C Insurance(Property/Liab)) in the amount of \$2,630.00; and Transfer from account 442-610 (Pro Shop Food & Beverage) in the amount of \$4,046.00; and Transfer to account 442-570 (Pro Shop Equipment/Furniture) in the amount of \$1,519.00; and Transfer to account 442-600 (Pro Shop Merchandise) in the amount of \$9,508.00
37. Move \$2,900: Transfer from account 440-355 (Expo/Amphi Agriculture Expen) in the amount of \$1,300.00; and Transfer from account 440-461 (Expo/Amphi Equipment Rental) in the amount of \$1,600.00; and Transfer to account 440-406 (Expo/Amphi Medical (Physical) in the amount of \$300.00; and Transfer to account 440-350 (Expo/Amphi Rep Pts/Supplies) in the amount of \$1,000.00; and Transfer to account 440-454 (Expo/Amphi Building Cleaning) in the amount of \$1,600.00
38. Move \$25,000: Transfer from account 450-000 (Contingency Account) in the amount of \$23,500.00; and Transfer from account 450-545 (C/H/Annex Capital) in the amount of \$1,500.00; and Transfer to account 407-402 (Cad Administrative Fees) in the amount of \$25,000.00

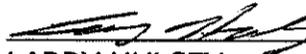
Motion carried. All voting aye.

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39. Motion was made by Commissioner Hulsey and seconded by Commissioner Curtis to approve Remainder of the County Bills. Motion carried. Commissioner Hulsey, Commissioner Curtis, and Commissioner Kranz all voting aye. Judge Chambers and Commissioner Wood abstained.

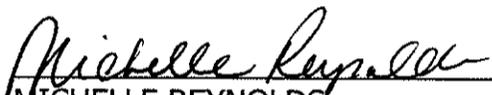
There being no further business, motion was made by Commissioner Wood and seconded by Commissioner Kranz to adjourn at 11:13 a.m. Motion carried. All voting aye.

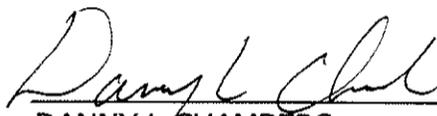

LARRY HULSEY
COMMISSIONER, PRECINCT #1


JOHN CURTIS
COMMISSIONER, PRECINCT #2


KENNETH WOOD
COMMISSIONER, PRECINCT #3


DON KRANZ
COMMISSIONER, PRECINCT #4


MICHELLE REYNOLDS
COUNTY CLERK


DANNY L CHAMBERS
COUNTY JUDGE