

SOMERVELL COUNTY COMMISSIONERS' COURT
REGULAR MEETING COUNTY ANNEX
SEPTEMBER 08, 2014

COPY OF AGENDA

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF SOMERVELL COUNTY, TEXAS WILL BE HELD AT 9:30 A.M., THE 8TH DAY OF SEPTEMBER, 2014, IN THE COMMISSIONERS' COURTROOM IN THE SOMERVELL COUNTY COURTHOUSE ANNEX, 107 N.E. VERNON IN GLEN ROSE, TEXAS, AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPEN MEETING:

CITIZEN COMMENTS: This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.

1. County Judge: Approve Minutes of previous Commissioners Court.
2. County Judge: Presentation and Extension Office update by Donald Kelm.
3. County Judge: Proclaim the week of September 17th through 23rd as Constitution Week.
ATTACHMENTS:
 - 2613 – Proclamation (PDF)
4. County Judge: Discuss/take action on Resolution Advocating Hyperbaric Oxygen Therapy for Texas Veterans.
ATTACHMENTS:
 - 2662 – Resolution (PDF)
5. County Judge: Discuss/take action on contract for services and goods for birth certificates with Texas Department of State Health Services.
ATTACHMENTS:
 - 2641 – Contract (PDF)
6. County Judge: Discuss/take action on interlocal agreement with City of Glen Rose for Animal Control Services.
ATTACHMENTS:
 - 2657 – Agreements (PDF)
7. County Judge: Discuss/take action on possible Burn Ban.
8. County Judge: Approve dates for regular Commissioner's Court Meetings for 2014-2015.
ATTACHMENTS:
 - 2638 – Commissioners Court Dates 2015 (PDF)
9. County Judge: Approve Somervell County Holiday Schedule for 2015.
ATTACHMENTS:
 - 2639 – County Holidays 2015 (PDF)
10. County Judge: Discuss/approve Infinisource as a third party Cobra Administrator.
ATTACHMENTS:
 - 2663 – Invoice (PDF)
11. County Judge: Discuss/take action on adjustment to County Attorney's salary due to increase in state supplement effective October 1, 2013.
12. County Judge: Discuss/take action on Golf Course Maintenance Pay Range.
ATTACHMENTS:
 - 2660 – Grade 17 (PDF)
13. County Judge: Discuss/take action on Deputy Treasurer Job Description.
ATTACHMENTS:
 - 2658 – Job Description (PDF)
14. County Judge: Discuss/take action on policy to limit vacation payment liability.
ATTACHMENTS:
 - 2656 – Vacation (PDF)
15. County Judge: Open/discuss/take action on sealed bids for crushed stone.
16. County Judge: Discuss/take action on purchase of equipment: 1.) Election's Office; 2.) Constable, Precinct 1; 3.) Public Events; and 4.) Golf Course ProShop
ATTACHMENTS:
 - 2661 – List (PDF)
17. County Judge: Approve County Treasurer's Report.
ATTACHMENTS:
 - 2615 – Report (PDF)

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18. County Judge: Receive and approve Monthly Reports from: County Departments
Attachments:
- 2616 – JP_REPORT_2014_08 (PDF)
 - 2616 – Appraisal District (PDF)
 - 2616 – C O A (PDF)
 - 2616 – County Attorney (PDF)
 - 2616 – County-District Clerk (PDF)
 - 2616 – County Library (PDF)
 - 2616 – Extension Office (PDF)
 - 2616 – Fire Chief (PDF)
 - 2616 – Golf Course (PDF)
 - 2616 – Public Events (PDF)
 - 2616 – Reports (PDF)
 - 2616 – County-District Clerk (PDF)
19. Auditor: Constable Pct 2/Attorney: Move \$4,610.26
Transfer from account 437-101 (Constable Pct II Salary) in the amount of \$4,610.26; and Transfer to account 408-101 (Cnty Atty Salary) in the amount of \$3,750.00; and Transfer to account 408-201 (Cnty Atty Social Security) in the amount of \$286.88; and Transfer to account 408-203 (Cnty Atty Retirement) in the amount of \$558.00; and Transfer to account 408-205 (Cnty Atty Death Benefits) in the amount of \$15.38
20. Auditor: JP: Move \$50
Transfer from account 413-311 (Jp Office Supplies) in the amount of \$50.00; and Transfer to account 413-312 (Jp Computer Supplies) in the amount of \$50.00
21. Auditor: Jury/Court: Move \$2,600
Transfer from account 415-483 (County Jurors) in the amount of \$600.00; and Transfer from account 415-484 (Jp Jurors) in the amount of \$500.00; and Transfer from account 415-482 (District Jurors) in the amount of 1,000.00; and Transfer from account 415-481 (Grand Jurors) in the amount of \$500.00; and Transfer to account 415-485 (Jury/Court Appointed Atty) in the amount of \$2,600.00
22. Auditor: Adult Prob: Move \$300
Transfer from account 418-103 (Adult Prob Comm Service/Main) in the amount of \$300.00; and Transfer to account 418-140 (Adult Prob Premium Pay) in the amount of \$300.00
23. Auditor: Personnel: Move \$649.00
Transfer from account 424-461 (Personnel Equip Rental (Copi) in the amount of \$649.00; and Transfer to account 424-400 (Personnel Dues/Subscriptions) in the amount of \$649.00
24. Auditor: Extension Office: Move \$705.00
Transfer from account 425-312 (Ext Off Computer Supplies) in the amount of \$75.00; and Transfer from account 425-453 (Ext Off Computer Maintenance) in the amount of \$200.00; and Transfer to account 425-351 (Ext Off Janitorial Supplies) in the amount of \$75.00; and Transfer to account 425-450 (Ext Off Vendor Bldg Repair) in the amount of \$200.00; and Transfer from account 425-428 (Ext Off Agent Seminar Expens) in the amount of \$430.00; and Transfer to account 425-427 (Ext Off Demo Seminar Expense) in the amount of \$80.00; and Transfer to account 425-311 (Ext Off Office Supplies) in the amount of \$350.00
25. Auditor: Fire Dept: Move \$2,500
Transfer from account 429-410 (Fire Dept. Insurance (Propert) in the amount of \$2,500.00; and Transfer to account 429-461 (Fire Dept. Equip Rental) in the amount of \$900.00; and Transfer to account 429-343 (EMS Ambulance Supplies) in the amount of \$1,200.00; and Transfer to account 429-344 (Fire Dept. Operating Supplies) in the amount of \$400.00
26. Auditor: Comm Pct 1: Move \$180
Transfer from account 431-331 (Pct 1 Road Materials) in the amount of \$180.00; and Transfer to account 431-206 (Pct 1 Comm Travel Allowance) in the amount of \$180.00
27. Auditor: Comm Pct 4: Move \$220
Transfer from account 434-202 (Pct 4 Comm Group Medical) in the amount of \$220.00; and Transfer to account 434-201 (Pct 4 Comm Social Security) in the amount of \$5.00; and Transfer to Account 434-401 (Pct 4 Comm Seminar Expense) in the amount \$215.00
28. Auditor: Pro shop: Move \$9,525
Transfer from account 442-640 (Pro Shop Sales Tax Expense) in the amount of \$9,525.00; and Transfer to account 442-105 (Pro Shop Support Staff) in the amount of \$6,000.00; and Transfer to account 442-630 (Pro Shop Tournament Expense) in the amount of \$2,525.00; and Transfer to account 442-600 (Pro Shop Merchandise) in the amount of \$1,000.00
29. Auditor: Landscape: Move \$200
Transfer from account 443-105 (Landscape/Parks Part Time) in the amount of \$200.00; and Transfer to account 443-332 (Landscape/Parks Tires & Tube) in the amount of \$200.00

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30. Auditor: Golf Maint: Move \$7,330
Transfer from account 441-104 (G/C Maintenance (10)) in the amount of \$2,330.00; and Transfer from account 441-343 (G/C Irrigation Rights) in the amount of \$5,000.00; and Transfer to account 441-330 (G/C Gas and Oil) in the amount of \$5,000.00; and Transfer to account 441-412 (G/C Unemployment Expense) in the amount of \$2,330.00
31. Auditor: Expo: Move \$900
Transfer from account 440-410 (Expo/Amphi Insurance(Prop/Li) in the amount of \$900.00; and Transfer to account 440-455 (Expo/Amphi Uniforms) in the amount of \$300.00; and Transfer to account 440-454 (Expo/Amphi Building Cleaning) in the amount of \$600.00
32. Auditor: Non Dept: Move \$395
Transfer from account 409-312 (Non Dept. Computer Supplies) in the amount of \$395.00; and Transfer to account 409-420 (Non Dept. Fax/Computer Modems) in the amount of \$395.00
33. Auditor: Auditor: Move \$565
Transfer from account 437-101 (Constable Pct II Salary) in the amount of \$565.00; and Transfer to account 404-103 (Auditor Assistants Salaries()) in the amount of \$565.00
34. County Judge: Approve remainder of County Bills

Commissioners' Court of Somervell County met in a regular meeting at 9:30 a.m. on the above date with all Commissioners present. County Judge Mike Ford presided.

OPEN MEETING

CITIZEN COMMENTS

None

OPEN MEETING:

None

DISCUSSION ON AGENDA ITEMS

2. Presentation was given by Donald Kelm, District 8, Extension Administrator from the Texas A&M Agrilife Research & Extension Office Stephenville, Texas.
14. No action was taken on the Policy to limit vacation payment liability.

MOTIONS ON AGENDA ITEMS

ITEM NO.

1. Motion was made by Commissioner Hulseley and seconded by Commissioner Curtis to approve the minutes of previous Commissioners' Court meetings of August 11 (Regular Meeting), August 18 (Public Hearing), August 18 (Special Session), August 25 (Budget Hearing), and August 25, 2014 (Special Session). Motion carried. All voting aye.
3. Motion was made by Commissioner Curtis and seconded by Commissioner Barnard to proclaim the week of September 17th through 23rd as Constitution Week. Motion carried. All voting aye.
4. Motion was made by Commissioner Hulseley and seconded by Commissioner Wood to approve a Resolution Advocating Hyperbaric Oxygen Therapy for Texas Veterans. Motion carried. All voting aye.

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5. Motion was made by Commissioner Curtis and seconded by Commissioner Hulsey to approve the contract for services and goods for birth certificates with Texas Department of State Health Services. Motion carried. All voting aye.
6. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve the interlocal agreement with City of Glen Rose for Animal Control Services for \$57,000 year. Motion carried. All voted aye.
7. Motion was made by Commissioner Wood and seconded by Commissioner Curtis to implement the Burn Ban. Motion carried. All voting aye.
8. Motion was made by Commissioner Hulsey and seconded by Commissioner Curtis approve the dates for regular Commissioner's Court Meetings for 2014-2015 as presented. Motion carried. All voting aye.
9. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve the Somervell County Holiday Schedule for 2015 as presented. Motion carried. All voting aye.
10. Motion was made by Commissioner Curtis and seconded by Commissioner Hulsey to approve Infinisource as a third party Cobra Administrator for 2015. Motion carried. All voting aye.
11. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve the adjustment to County Attorney's salary due to increase in state supplement effective October 1, 2013. Motion carried. All voting aye.
12. Motion was made by Commissioner Hulsey and seconded by Commissioner Curtis to accept Golf Course Maintenance Pay Range. Motion carried. All voting aye.
13. Motion was made by Commissioner Hulsey and seconded by Commissioner Curtis to retain the Deputy Treasurer step and grade at a 12. Motion carried. All voting aye.
15. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to take under consideration the following bids for crushed stone: Mills Crushed Stone – Nemo, Texas, Vulcan Material Company – Fort Worth, Texas, Squaw Creek Materials LP – Rainbow, Texas, and Arnold Crushed Stone – Blum, Texas. Motion carried. All voting aye.
16. 1) Motion was made by Commissioner Curtis and seconded by Commissioner Wood to purchase a copier with service agreement for \$2,419.00 for the Election's Office. Motion carried. All voting aye.
2) Motion was made by Commissioner Wood and seconded by Commissioner Barnard to purchase a P25 digital scanner for \$400.00 for the Constable Precinct 1. Motion carried. All voting aye.
3) Motion was made by Commissioner Curtis and seconded by Commissioner Wood to purchase an arena drag for \$5,200.00 for the Public Events Center. Motion carried. All voting aye.
4) Motion was made by Commissioner Hulsey and seconded by Commissioner Curtis to purchase two wooden tables to match existing tables for \$1,200.00 for the Golf Course. Motion carried. All voting aye.
17. Motion was made by Commissioner Hulsey and seconded by Commissioner Wood to approve County Treasurer's Report. Motion carried. All voting aye.
18. Motion was made by Commissioner Curtis and seconded by Commissioner Wood to approve monthly reports from County Departments. Motion carried. All voting aye.

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Motion was made by Commissioner Curtis and seconded by Commissioner Hulseley to approve the following money moves:

19. Move \$4,610.26: from 437-101 (Constable Pct II Salary) to 408-101 \$3,750.00 (Cnty Atty Salary); to 408-201 \$286.88 (Cnty Atty Social Security); to 408-203 \$558.00 (Cnty Atty Retirement); and to 408-205 \$15.38 (Cnty Atty Death Benefits)
 20. Move \$50: from 413-311 (Jp Office Supplies) to 413-312 (Jp Computer Supplies)
 21. Move \$2,600: from 415-483 \$600.00 (County Jurors); from 415-484 \$500.00 (Jp Jurors); from 415-482 \$1,000.00 (District Jurors); and from 415-481 \$500.00 (Grand Jurors) to 415-485 \$2,600.00 (Jury/Court Appointed Atty)
 22. Move \$300: from 418-103 (Adult Prob Comm Service/Main) to 418-140 (Adult Prob Premium Pay)
 23. Move \$649: from 424-461 (Personnel Equip Rental (Copi) to 424-400 (Personnel Dues/Subscriptions)
 24. Move \$705 from 425-312 \$75.00 (Ext Off Computer Supplies); from 425-453 \$200.00 (Ext Off Computer Maintenance) to 425-351 \$75.00 (Ext Off Janitorial Supplies) and to 425-450 \$200.00 (Ext Off Vendor Bldg Repair); and transfer from 425-428 \$430.00 (Ext Off Agent Seminar Expense) and transfer to 425-427 \$80.00 (Ext Off Demo Seminar Expense) and to 425-311 \$350.00 (Ext Off Office Supplies)
 25. Move \$2,500: from 429-410 (Fire Dept Insurance (Propert) to 429-461 \$900.00 (Fire Dept. Equip Rental) to 429-343 \$1,200.00 (EMS Ambulance Supplies); and to 429-344 \$400.00 (Fire Dept. Operating Supplies)
 26. Move \$180: from 431-331 (Pct 1 Road Materials) to 431-206 (Pct 1 Comm Travel Allowance)
 27. Move \$220: from 434-202 (Pct 4 Comm Group Medical) to 434-201 \$5.00 (Pct 4 Comm Social Security) and to 434-401 \$215.00 (Pct 4 Comm Seminar Expense)
 28. Move \$9,525: from 442-640 (Pro Shop Sales Tax Expense) to 442-105 \$6,000.00 (Pro Shop Support Staff); to 442-630 \$2,525.00 (Pro Shop Tournament Expense) and to 442-600 \$1,000.00 (Pro Shop Merchandise)
 29. Move \$200: from 443-105 (Landscape/Parks Part Time) to 443-332 (Landscape/Parks Tires & Tube)
 30. Move \$7,330: from 441-104 \$2,330.00 (G/C Maintenance (10)) from 441-343 \$5,000.00 (G/C Irrigation Rights) to 441-330 \$5,000.00 (G/C Gas and Oil) and to 441-412 \$2,330.00 (G/C Unemployment Expense)
 31. Move \$900: from 440-410 (Expo/Amphi Insurance(Prop/Li) to 440-455 \$300.00 (Expo/Amphi Uniforms) and to 440-454 \$600.00 (Expo/Amphi Building Cleaning)
 32. Move \$395: from 409-312 (Non Dept. Computer Supplies) to 409-420 (Non Dept. Fax/Computer Modems)
 33. Move \$565: from 437-101 (Constable Pct II Salary) to 404-103 (Auditor Assistants Salaries)
- Motion carried. All voting aye.
34. Motion was made by Commissioner Wood and seconded by Commissioner Curtis to approve the remainder of County Bills plus \$5,275.00 to Motorola Inc. Motion carried. All voting aye.

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There being no further business, motion was made by Commissioner Wood and seconded by Commissioner Barnard to adjourn at 11:00 a.m. Motion carried. All voting aye.

LARRY HULSEY
COMMISSIONER, PRECINCT #1

JOHN CURTIS
COMMISSIONER, PRECINCT #2

KENNETH WOOD
COMMISSIONER, PRECINCT #3

JAMES BARNARD
COMMISSIONERS, PRECINCT #4

CANDACE GARRETT
COUNTY CLERK

MIKE FORD
COUNTY JUDGE