

**AGENDA REQUEST FORM  
COMMISSIONER'S COURT  
SOMERVELL COUNTY, TEXAS**

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**FOR AGENDA OF: February 13, 2012**

**DEPARTMENT: Auditor**

**DATE SUBMITTED: 2-6-12**

**REQUEST: Open/Discuss/Take action on:**  
**1. Library Book Bids**  
**2. Hospital Equipment RFP's**

**AGENDA REQUEST FORM  
COMMISSIONER'S COURT  
SOMERVELL COUNTY, TEXAS**

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**FOR AGENDA OF: February 13, 2012**

**DEPARTMENT: Auditor**

**DATE SUBMITTED: 2-7-12**

**REQUEST: Approve Advertising for sealed bids for Janitorial products**

## INVITATION TO BID

BY ORDER of the Commissioner's Court of Somervell County, Texas, sealed bids will be received for:

### Janitorial Supplies

*A copy of the bid specifications may be obtained at the Somervell County Auditor's Office, Somervell County Annex, 204 W Elm Street, Glen Rose, Texas 76043. Contact Kim Daniels at 254-897-7919 or [kim\\_daniels@glenrose.org](mailto:kim_daniels@glenrose.org).*

**BID DUE DATE:** Friday, March 9, 2012 before 5:00 PM. Bids received after the specified time will be rejected and returned to the bidder unopened. There shall be no exceptions to the deadline.

**BID OPENING:** Monday, March 12, 2012 at 9:30 AM in the Somervell County Annex Courtroom located across the street from the County Courthouse.

Sealed bids are to be mailed or delivered to Kim Daniels, Asst. County Auditor, 204 W Elm Street, P O Box 804, Glen Rose, Texas 76043.

All invoices shall be paid at the regular meetings of the Somervell County Commissioner's Court.

AGENDA REQUEST FORM  
COMMISSIONER 'S COURT  
SOMERVELL COUNTY, TEXAS

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For Agenda of (Date): February 13, 2012

Department: Judge's Office

Date Submitted: February 8, 2012

Request:

Discuss/take action revision of the Somervell County Bond Forfeiture.

## SOMERVELL COUNTY BOND FORFEITURE SCHEDULE

The following is the new settlement and remittitur schedule for all bail bond forfeiture matters. This schedule will take effect

### Settlement

A surety may agree to settle a bail bond forfeiture matter by agreeing to enter into an agreed final judgment pursuant to the following schedule. However, in doing so a surety waives the following rights:

- a. Right to file a Motion for a New Trial pursuant to Tex. R. Civ. P. 320 and 321;
- b. Right to file a Remittitur pursuant to Tex. Code Crim. Proc. Art. 22.16;
- c. Right to file a Special Bill of Review pursuant to Tex. Code Crim. Proc. Art. 22.17.

In calculating the dates for the settlement schedule, the first day (calculated) is the day a defendant fails to appear in court (hereinafter "BOFO date").

### SETTLEMENT SCHEDULE

|                                 |   |
|---------------------------------|---|
| A. <u>BOFO date to 15 days:</u> | There will be no settlements <sup>1</sup> .                                   |
| B. <u>16 to 30 days:</u>        | 20% of the bond amount plus court costs.                                      |
| C. <u>31 to 60 days:</u>        | 30% of the bond amount plus court costs.                                      |
| D. <u>61 to 90 days:</u>        | 40% of the bond amount plus court costs.                                      |
| E. <u>91 to 120 days:</u>       | 60% of the bond amount plus court costs.                                      |
| F. <u>121 to 180 days:</u>      | 80% of the bond amount plus court costs.                                      |
| G. <u>After 180 days:</u>       | The State will go after 100% of the bond plus courts costs (if not arrested). |

Note: The settlement schedule does not affect a court's authority to control its own docket. If a bond forfeiture matter is placed on a court's docket before the 180<sup>th</sup> day, then the state will seek 100% forfeiture of the bond at the time of trial. A surety can still settle, pursuant to the schedule, before the day of trial.

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<sup>1</sup>Disposition of a bail bond forfeiture matter within the first 30 days of the defendant's failure to appear has already been provided in the remittitur schedule.

## SETTLEMENT SCHEDULE

A surety may seek a remittitur on the forfeited amount of a bail bond pursuant to the following schedule. However, it is important to note that certain conditions may apply.

A. BQFO date to 15 days: There will be no penalty if a defendant appears before the court (of if the defendant is rearrested) before the end of the 15<sup>th</sup> day.

B. 16 to 30 days: Court costs and interest will be assessed against a surety if the defendant appears before the court (or if the defendant is rearrested) before the end of the 30<sup>th</sup> day. There will be no forfeiture taken against the bond within this time frame.

Note: The judgment nisi will be signed by the court on the 16<sup>th</sup> day.

C. 31 to 60 days: 100% remittitur, less court costs if one of the following apply:

- (i) The surety (or his/her licensed bounty hunter) rearrested the defendant who is then placed in jail. Evidence that the surety rearrested the defendant must be supported by an arrest report so that the surety's claim can be verified; or,
- (ii) Defendant was arrested by a law enforcement agency as a direct result of information being provided to the arresting agency by the surety. The surety's claim must be supported by an arrest report and an affidavit from the arresting officer. The affidavit must spell out what the information was and how the information led to the defendant's arrest.

D. 61 to 90 days: 20% of bond amount (80% remittitur), plus court costs and interest, if one of the following apply:

- (i) The surety (or his/her licensed bounty hunter) rearrested the defendant who is then placed in jail. Evidence that the surety rearrested the defendant must be supported by an arrest report so that the surety's claim can be verified; or,
- (ii) Defendant was arrested by a law enforcement agency as a direct result of information being provided to the arresting agency by the surety. The surety's claim must be supported by an arrest report and an affidavit from the arresting officer. The affidavit must spell out what the information was and how the information led to the defendant's rearrest.

E. After 90 days: Remittiturs will be filed (and governed) pursuant to established statutory authority and case law. This includes, but is not limited to, the following:

- (i) The County Attorney's Office must receive copies of all filed pleadings in accordance with Tex. R. Civ. P. 21.
- (ii) There must be a hearing, on the record, which will show that a surety is entitled to a remittitur.

## **POLICY STATEMENT**

The settlement and remittitur schedules are to be strictly construed. However, each judge may in his/her discretion vary the above guidelines as the facts and circumstances may require.

If a judge chooses to deviate from the schedule, then the County Attorney's Office should receive notification of the judge's intent. This way the County Attorney's Office can decide if the forfeiture should proceed in accordance with the Texas Code of Criminal Procedure, the Texas Rules of Civil Procedure, and all applicable case law.

AGENDA REQUEST FORM  
COMMISSIONER 'S COURT  
SOMERVELL COUNTY, TEXAS

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For Agenda of (Date): February 13, 2012

Department: Sheriff's Office

Date Submitted: January 26, 2012

Request:

Discuss/take action/approve bi-annual State Prosecution Fund Report.



## SOMERVELL COUNTY SHERIFF'S DEPARTMENT

SHERIFF ROGER D. HILL  
750 E. GIBBS BLVD.  
GLEN ROSE, TX. 76043  
PHONE: 254-897-2242  
FAX: 254-897-3400

January 25, 2012

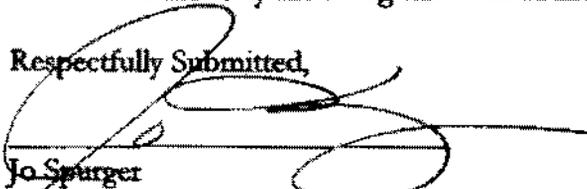
Candace Garrett  
Clerk of the District Court  
Somervell County  
107 NE Vernon St.  
Glen Rose, TX. 76043

Pursuant to House Bill 1940 and Article 103.005 of the Code of Criminal Procedure, please find attached the required bail bond fee collection report for the July 2011 term of the Somervell County District Court, that being July 2011 through December, 2011.

Monies in the total amount of \$1,290.00 were collected by the following process:

- Collection and receipt by Jail Staff
- Receipts & monies forwarded to Administrative Assistant
- Monies receipted by Administrative Assistant and deposited with the Somervell County Treasurer
- Treasurer's receipt received and filed with bond, jail, receipt and administrative receipt in a monthly file along with end of month collection report.

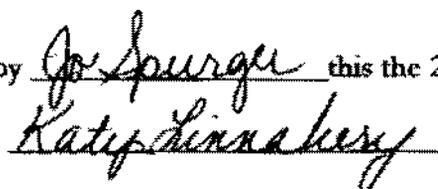
Respectfully Submitted,

  
Jo Spurger  
Administrative Assistant

Cc; Somervell County Judge

SUBSCRIBED AND SWORN TO BEFORE ME by Jo Spurger this the 25<sup>th</sup> day  
of January 2012.



  
Katy Linnabery  
Notary Public, Somervell County, TX.

My Commission Expires: 2-8-2012

SERVE AND PROTECT

**Bail Bond Fee Report**  
**July 2011 - December 2011**

| DATE          | VAUGHN'S BAIL BONDS | ACTION BAIL BONDS | DICK TURNER     | DAILY TOTALS       |
|---------------|---------------------|-------------------|-----------------|--------------------|
| 1             | \$ 15.00            |                   |                 | \$ 15.00           |
| 2             | \$ 45.00            |                   | \$ 45.00        | \$ 90.00           |
| 3             |                     |                   |                 |                    |
| 4             | \$ 45.00            |                   |                 | \$ 45.00           |
| 5             |                     |                   |                 |                    |
| 6             | \$ 75.00            |                   |                 | \$ 75.00           |
| 7             | \$ 90.00            |                   |                 | \$ 90.00           |
| 8             |                     |                   |                 |                    |
| 9             | \$ 30.00            |                   |                 | \$ 30.00           |
| 10            | \$ 30.00            |                   |                 | \$ 30.00           |
| 11            | \$ 30.00            |                   |                 | \$ 30.00           |
| 12            |                     | \$ 15.00          |                 | \$ 15.00           |
| 13            |                     |                   |                 |                    |
| 14            | \$ 75.00            | \$ 15.00          |                 | \$ 90.00           |
| 15            |                     |                   |                 |                    |
| 16            |                     |                   |                 |                    |
| 17            |                     |                   |                 |                    |
| 18            | \$ 90.00            |                   |                 | \$ 90.00           |
| 19            |                     |                   |                 |                    |
| 20            | \$ 240.00           |                   |                 | \$ 240.00          |
| 21            | \$ 45.00            |                   |                 | \$ 45.00           |
| 22            | \$ 90.00            |                   |                 | \$ 90.00           |
| 23            |                     |                   |                 |                    |
| 24            | \$ 90.00            |                   |                 | \$ 90.00           |
| 25            | \$ 60.00            | \$ 30.00          |                 | \$ 90.00           |
| 26            |                     |                   |                 |                    |
| 27            | \$ 30.00            |                   |                 | \$ 30.00           |
| 28            | \$ 15.00            |                   |                 | \$ 15.00           |
| 29            |                     | \$ 15.00          |                 | \$ 15.00           |
| 30            | \$ 15.00            |                   |                 | \$ 15.00           |
| 31            | \$ 60.00            |                   |                 | \$ 60.00           |
|               |                     |                   |                 | \$ 1,290.00        |
| <b>Totals</b> | <b>\$ 1,170.00</b>  | <b>\$ 75.00</b>   | <b>\$ 45.00</b> | <b>\$ 1,290.00</b> |

AGENDA REQUEST FORM  
COMMISSIONER 'S COURT  
SOMERVELL COUNTY, TEXAS

For Agenda of (Date): 2/13/12

Department: Judge

Date Submitted: 2/2/12

**Request:**

D/TA on determining the exempt or non-exempt  
status of the elections administrator position

CATHY THOMAS, E.A.  
P.O. BOX 1355  
107 N.E. VERNON ST.  
GLEN ROSE, TX 76043



Phone: 254-897-9470  
Fax 254-897-7703  
[elections@co.somervell.tx.us](mailto:elections@co.somervell.tx.us)  
[www.co.somervell.tx.us](http://www.co.somervell.tx.us)

## SOMERVELL COUNTY ELECTIONS

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TO: Somervell County Attorney, Ron Hankins  
CC: Somervell County Judge, Mike Ford  
Somervell County Commissioners: Zach Cummings, John Curtis, Lloyd Wirt, James Barnard

The Elections Administrator is an appointed position (T.E.C. 31.031) by written order.

October 1, 2010 the Somervell County Commissioner's Court created the position of Elections Administrator/Voter Registrar. The position/appointment is filled by nomination and the majority vote by the County Election Commission. The County Election Commission consists of (1) the county judge, (2) the county clerk, (3) the county tax assessor-collector, (4) the Republic Party Chair, and (5) the Democratic Party Chair.

As Elections Administrator/Voter Registrar there are times that require working long, irregular, & weekend hours. It is not possible to work a 40 hour week when preparing for an election, (minimally begins 3 months prior to an election) as well as keeping voter registration rolls up to date and current.

Mr. Gerald Schroder, with the Texas Association of Counties upon request by Hood County assisted in determining the status of their county offices as exempt or non-exempt. Lois Joplin the Hood County Elections Administrator/Voter Registrar, who also has 1 employee/assistant, was told the job duties of the Elections Administrator render it an exempt position.

- An Elections Administrator is an Appointed Position; it cannot be a hired position. Additionally an Elections Administrator **cannot** be fired in the same manner as an employee at will.
- Was the previous Voter Registrar exempt? If yes, the why is the elections administrator not exempt if performing the same duties? *Elected Official*
- Was the county clerk exempt when performing election duties? If so, then why is the elections administrator not? *Elected Position*
- The Elections Administrator is the Chair of the County Election Board.
- The Elections Administrator is responsible for having the Official Ballot prepared – an offense under this section of the Election Law is a Class A misdemeanor. Do at-will employees have job related responsibilities in which they can be criminally charged?

As Elections Administrator/Voter Registrar I am responsible for complying with the Texas Election Code election laws & deadlines, the Texas Ethics Commission laws, & the Texas Alcoholic Beverage Commission to name a few.

As the Elections Administrator I receive all filings required of candidates and office holders.

As the Elections Administrator I assist / conduct Entity (Democratic & Republican Parties, City, School, Water District etc) elections and/or including contracting & administering their elections upon their request.

As Elections Administrator I conduct all County Elections, Special Elections, and Run-Off Elections.

As the Elections Administrator I prepare contracts, cost estimates, & itemized billing statements for entities.

As Elections Administrator I am responsible for training election workers in the election process, conducting an election , operating election equipment, keeping them up to date on changes in the election law, and new election laws.

As Elections Administrator I am also responsible for implementing mandatory changes of the Texas Election Code.

As Elections Administrator/Voter Registrar I am responsible for the Election department budget and maintaining reimbursement /grant records.

As Elections Administrator I coordinate programming for every election, each precinct or entity; oversee delivery and set up of voting equipment for each precinct and/or entity voting location, as well as having all voting equipment picked up and transported back to the elections department where it is inventoried, tested, checked in, then placed in secure storage.

As Elections Administrator I prepare the voting systems Activity Reports and voter registration Activity Reports .

As Elections Administrator I organize the ballot format & layout and order election ballots for each precinct.

As Elections Administrator I conduct & oversee absentee by mail voting and early voting.

As Elections Administrator I perform back up voter registration records, election records and maintain records according to the retention schedule in compliance with the federal law.

As Elections Administrator I prepare submissions to be submitted to the U.S. Justice Department.

As Elections Administrator I answer questions in person, by phone, and email regarding voter registration and elections.

CATHY THOMAS, E.A.

Subject: Elections Administrator ...

From: Barbara Agnew [mailto:electadmin@burnetcountytexas.org]  
Sent: Monday, July 18, 2011 1:24 PM  
To: 'CATHY THOMAS, E.A.'  
Subject: RE: Elections Administrator ...

Hi Cathy. I am in an exempt position in our county as Elections Administrator from the beginning as the work hours are similar to other exempt positions in the county.

These are the reasons our county has chosen to have this position as exempt:

1. I make independent decisions every day regarding voter registration procedures and election procedures, always following the Election Code.
2. I work more than 40 hours a week during election season and it is not possible then to keep the hours to 40. Our county has no overtime budgeted. It is better financially for the county as I would accrue a lot of overtime pay.
3. I don't get compensatory time off, but rather can work from home or leave early on the days that the election calendar allows. This is how others in similar positions in the county get their work done; many of these people are elected officials or are working in appointed positions, as mine.

HOURS WORKED IS NOT A FACTOR.

THIS IS NO A FACTOR EITHER. IS A RESULT OF BEING LABELED EXEMPT.

I hope this information is helpful. Have a good afternoon, Barb Agnew, Burnet County EA

CATHY THOMAS, E.A.

Subject: Exempt...

From: Lois Joplin [mailto:ljoplin@co.hood.tx.us]

Sent: Friday, May 20, 2011 10:44 AM

To: 'CATHY THOMAS, E.A.'

Subject: RE: Exempt.....

At this time all department Heads are classified as exempt. But we are having policy and procedures workshops. This could change.

I am required to clock in once a day to prove I was at work. No comp or overtime. Last year I had 7 elections. A total of 10 early voting days were 7-7, one being on Saturday. 4 Election days were on Tuesdays, the other 3 Election days were on Saturdays. On County wide elections, it is not uncommon for me to work 16-18 hours on Election Day. This is not including the days I stayed late to complete mail out ballots or other duties.

We have 33,000 registered voters. We had almost 1,000 mail ballots for each primary and November.

Commissioners loved me being exempt last year. This year I will only have 3 elections. This year they want me to be non-exempt. It is all about the money.

If they move you to non-exempt, after primary, run-off, local election, and general election they may change their mind because of all the overtime you will get. Let them play their game. I can only benefit you.

Lois

**CATHY THOMAS, E.A.**

**Subject:** Elections Administrator  
**From:** Linda Lewis [mailto:linda.lewis@graycch.com]  
**Sent:** Tuesday, July 19, 2011 1:37 PM  
**To:** 'CATHY THOMAS, E.A.'  
**Subject:** RE: Elections Administrator

Hi Cathy,

My position is exempt. Hope you are able to resolve any issues with your people there regarding your status. I think it was Gray County's Judge and Treasurer who decided the EA status prior to my being hired in '08.

Good luck,  
Linda

CATHY THOMAS, E.A.

**Subject:** Elections Administrator

**From:** Callanen, Jacque [mailto:jcallanen@bexar.org]

**Sent:** Friday, July 15, 2011 4:15 PM

**To:** 'CATHY THOMAS, E.A.'

**Subject:** RE: Elections Administrator

Hi Cathy,

Bexar County has classified me and the Deputy EA as exempt employees. I am attaching my department org - it lists the positions that are Exempt and then the Non Exempt ones.

Hope this helps!!

Thank you,

Jacquelyn Callanen  
203 W. Nueva, Ste 3.61  
San Antonio, Texas 78207  
(210) 335-0305  
(210) 335-0343 (fax)

Help Us Help You Vote!  
[www.bexar.org/elections](http://www.bexar.org/elections)

**CATHY THOMAS, E.A.**

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**Subject:** Elections Administrator

-----Original Message-----

**From:** George Matthews [mailto:gmattthews@vctx.org]

**Sent:** Monday, July 18, 2011 8:35 AM

**To:** CATHY THOMAS, E.A.

**Subject:** Re: Elections Administrator

Victoria County considers the position as exempt.

George Matthews  
Election Administrator  
Victoria County, Texas

**CATHY THOMAS, E.A.**

**Subject:** Elections Administrator

**Attachments:** Earl Parker vof

**From:** Earl Parker [mailto:earl.parker@madisoncountytx.org]

**Sent:** Tuesday, July 19, 2011 9:07 AM

**To:** CATHY THOMAS, E.A.

**Subject:** RE: Elections Administrator

Madison County carries the EA as a non-exempt employee. They consider the position under the direct supervision of the County Judge.

Have a great day.

 **Earl Parker**

Madison County

Elections Admin

936-349-0132 Work

936-245-9343 Mobile

936-348-3493 Home

earl.parker@madisoncountytx.org

101 West Main Rm 121

Madisonville, Tx 77864

U.S.A.

## U.S. Department of Labor

Wage and Hour Division

(Revised July 2008)

### Fact Sheet #17C: Exemption for Administrative Employees Under the Fair Labor Standards Act (FLSA)

This fact sheet provides general information on the exemption from minimum wage and overtime pay provided by Section 13(a)(1) of the Fair Labor Standards Act as defined by Regulations, 29 CFR Part 541.

The FLSA requires that most employees in the United States be paid at least the federal minimum wage for all hours worked and overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek.

However, Section 13(a)(1) of the FLSA provides an exemption from both minimum wage and overtime pay for employees employed as bona fide executive, administrative, professional and outside sales employees. Section 13(a)(1) and Section 13(a)(17) also exempt certain computer employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis at not less than \$455 per week. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department's regulations.

See other fact sheets in this series for more information on the exemptions for executive, professional, computer and outside sales employees, and for more information on the salary basis requirement.

To qualify for the administrative employee exemption, all of the following tests must be met:

- ! The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- ! The employee's primary duty must be the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; and
- ! The employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance.

#### Primary Duty

"Primary duty" means the principal, main, major or most important duty that the employee performs. Determination of an employee's primary duty must be based on all the facts in a particular case, with the major emphasis on the character of the employee's job as a whole.

#### Directly Related to Management or General Business Operations

To meet the "directly related to management or general business operations" requirement, an employee must perform work directly related to assisting with the running or servicing of the business, as distinguished, for example from working on a manufacturing production line or selling a product in a retail or service establishment. Work "directly related to management or general business operations" includes, but is not limited to, work in functional areas such as tax; finance; accounting; budgeting; auditing; insurance; quality control; purchasing; procurement; advertising; marketing; research; safety and health; personnel management; human resources; employee benefits; labor relations; public relations; government relations; computer network, Internet and database administration; legal and regulatory compliance; and similar activities.

#### Employer's Customers

An employee may qualify for the administrative exemption if the employee's primary duty is the performance of work directly related to the management or general business operations of the employer's customers. Thus, employees acting as advisors or consultants to their employer's clients or customers — as tax experts or financial consultants, for example — may be exempt.

#### Discretion and Independent Judgment

In general, the exercise of discretion and independent judgment involves the comparison and the evaluation of possible courses of conduct and acting or making a decision after the various possibilities

**From:** [sos.state.tx.us]  
**Sent:** Monday, August 15, 2011 8:15 AM  
**To:** CATHY THOMAS, E.A.  
**Cc: Subject:** Election Board or Commission

Hi Cathy,

Section 31.043(1)-(2) of the Election Code states that the county elections administrator performs (1) the duties and functions of the voter registrar and (2) the duties and functions placed on the county clerk by the Election Code. (3) and (4) of Section 31.043 are not applicable to this discussion.

Section 51.002 of the Election Code creates the **county election board**, which is established for the general election for state and county officers, a special election for an officer regularly elected at the general election, and any other election ordered by a county authority or held at county expense. The county election board consists, generally, of the county judge, county clerk, voter registrar and sheriff. (For the general election for state and county officers, the county chairs of each political party nominating by primary election are added.) Applying Section 31.043 to Section 51.002, this means that when the county establishes the position of county elections administrator and the county election commission appoints an individual to that position, the county EA performs the duties of the county clerk and voter registrar on the county election board. Further, since Section 51.002(c) designates the county clerk as the chair of the county election board, applying Section 31.043 means that the county EA becomes the chair of the county election board.

Section 31.032 of the Election Code creates the **county election commission**, which consists of the county judge (as chair), the county clerk (as vice chair), the county tax assessor-collector (as secretary), and the county chair of each political party that made nominations by primary election for the previous general election. Because the purpose of the county election commission is to hire, receive the resignation of, and to recommend the termination to commissioners court of the county EA, our office has said that the EA does not replace the county clerk on the county election commission.

Elections Division  
Office of the Texas Secretary of State  
1.800.252.8683

## **Sec. 31.002. OFFICIAL FORMS**

(a) The secretary of state shall prescribe the design and content, consistent with this code, of the forms necessary for the administration of this code other than Title 15. The design and content must enhance the ability of a person to understand the applicable requirements and to physically furnish the required information in the space provided.

(b) The secretary shall furnish samples of the forms to:

(1) the appropriate authorities who have authority under this code;

and

(2) other persons who request a form for duplication.

(c) The samples of forms shall be furnished without charge.

(d) An authority [REDACTED] under this code shall use an official form in [REDACTED], except in an emergency in which an official form is unavailable or as otherwise provided by this code.

## **Sec. 31.031. CREATION OF POSITION**

(a) The commissioners court by written order may create the position of county elections administrator for the county.

(b) The order must state the date the creation of the position of administrator is effective. The effective date may not be later than 12 months after the date the order is adopted.

(c) To facilitate the [REDACTED] on the effective date, the order may authorize the commissioners court to employ the administrator-designate not earlier than the 90th day before the effective date of the creation of the position, at a salary not to exceed that to be paid to the administrator.

(d) Not later than the third day after the date the order is adopted, the county clerk shall deliver a certified copy of the order to:

(1) the secretary of state;

(2) the comptroller of public accounts; and

(3) each member of the county election commission.

**Sec. 31.032. APPOINTMENT OF ADMINISTRATOR; COUNTY ELECTION COMMISSION**

(a) The position of county elections administrator is filled by appointment of the county election commission, which consists of:

- (1) the county judge, as chair;
- (2) the county clerk, as vice chair;
- (3) the county tax assessor-collector, as secretary; and

(4) the county chair of each political party that made nominations by primary election for the last general election for state and county officers preceding the date of the meeting at which the appointment is made.

(b) The affirmative vote of a majority of the commission's membership is necessary for the appointment of an administrator.

(c) Each appointment must be evidenced by a written resolution or order signed by the number of commission members necessary to make the appointment. Not later than the third day after the date an administrator is appointed, the officer who presided at the meeting shall file a signed copy of the resolution or order with the county clerk. Not later than the third day after the date the copy is filed, the county clerk shall deliver a certified copy of the resolution or order to the secretary of state.

**Sec. 31.043. DUTIES OF ADMINISTRATOR GENERALLY**

The county elections administrator shall [REDACTED]:

- (1) the [REDACTED];
- (2) the [REDACTED] by this code;
- (3) the [REDACTED]

[REDACTED], subject to Section 31.044; and

(4) the [REDACTED] under Sections 31.044 and 31.045.

**Sec. 31.044. DIVISION OF CERTAIN DUTIES BETWEEN COUNTY CLERK AND ADMINISTRATOR**

(a) With respect to meetings of the commissioners court, including meetings at which the only business conducted pertains to elections, the county clerk shall perform the clerk's regularly prescribed duties in giving notice of and preparing the agenda for

the meetings, attending the meetings and making a record of the proceedings, preparing and maintaining the minutes of the court, and filing and preserving copies of the court's orders, except as provided by Subsection (b). The county clerk shall cooperate with the county clerk in supplying information on election matters that are brought before the court and shall attend or be represented at the meetings of the court at which election matters are considered. The county clerk shall furnish the administrator with a copy of each order of the court that pertains to or affects an election, and the administrator shall maintain the copies on file.

(b) The [redacted] in canvassing precinct election returns. The [redacted] and the county clerk need not maintain a file of copies of the tabulations.

(c) In an election on a measure in which the commissioners court is the final canvassing authority, if a statute requires the county clerk to record an order of the court in its minutes declaring whether the measure carried or failed, the county clerk shall perform that duty. A copy of [redacted] If a statute requires the county clerk to certify the result of the election to some other authority, the clerk shall perform that duty.

(d) If a statute provides for the ordering of an election on a measure by the commissioners court, the county judge, or another county authority on submission of a petition requesting the election, [redacted] that the statute places on the county clerk [redacted]

(e) If a statute prescribing the procedure for creating a political subdivision provides for the ordering of an election by a county authority as a step in the creation process, [redacted] that the statute places on the county clerk [redacted]

[redacted] If the holding of an election ordered by a county authority is not one of the steps in the creation process, the county clerk shall perform the duties placed on that officer in connection with the creation of a political subdivision.

(f) If a statute provides that the return of an election notice for an election ordered by a county authority is to be recorded in the minutes of the commissioners court, the [REDACTED] shall be filed in the office of the administrator.

(g) The county clerk is the proper officer to receive and post copies of proposed constitutional amendments under Article XVII, Section 1, of the Texas Constitution. However, the secretary of state shall also send a copy of each proposed amendment to the administrator for the administrator's information.

#### **Sec. 31.045. CLASSIFICATION OF DUTIES BY SECRETARY OF STATE**

(a) The secretary of state shall adopt rules consistent with [REDACTED] and 31.044 that classify the duties and functions placed on the county clerk by statutes outside this code according to whether they are to be performed by the county elections administrator or by the county clerk.

(b) If the administrator or county clerk of a county having the position of administrator is uncertain as to which person should perform a duty or function that the secretary has not classified, the person shall request the secretary to classify that duty or function, and the secretary shall comply with the request as soon as practicable.

(c) The secretary shall deliver a copy of each rule proposed under this section to the administrator and to the county clerk of each county having the position of administrator not later than the fifth day after the date notice of the proposal is published in the Texas Register and shall deliver a copy of each adopted rule to those persons not later than the fifth day after the date the certified copy of the rule is filed in the secretary's office. Failure to comply with this subsection does not affect the validity of a rule.

(d) On receiving notice of the creation of the position of administrator in a county, the secretary shall deliver to the county clerk a current set of the rules adopted under this section. On receiving notice of the initial appointment of the administrator, the secretary shall deliver a set of the rules to the administrator.

(e) The secretary may, on 30 days' notice, adopt a rule classifying a duty or function if the rule is needed in a shorter time than provided by the regular rulemaking process. The rule is considered an emergency rule for purposes of Chapter 2001, Government Code. The secretary is not required to give notice of the proposed rule

under Subsection (c), but the secretary must give notice of the rule's adoption under that subsection.

**Sec. 31.092. CONTRACT FOR ELECTION SERVICES AUTHORIZED.**

(a) The county election officer may contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform election services, as provided by this subchapter, in any one or more elections ordered by an authority of the political subdivision.

(b) The county election officer may contract with the county executive committee of a political party holding a primary election in the county to perform election services, as provided by this subchapter, in the party's general primary election or runoff primary election, or both.

■ An election services contract need not be submitted to the commissioners court for approval.

**Sec. 31.100. DISPOSITION OF CONTRACT MONEY; PAYMENT OF CONTRACTING OFFICER'S EXPENSES**

■ Money paid to a county election officer under an election services contract shall be deposited in a separate fund in the county treasury. The [REDACTED] by the commissioners court. However, claims against the fund shall be audited and approved in the same manner as other claims against the county before they are paid.

■ Only actual expenses directly attributable to an election services contract may be paid from the election services contract fund, and the county election officer may not charge for performing any duties that the officer is required by law to perform.

(c) An election services contract must include an itemized list of estimated election expenses. If the estimated expenses, not including the fee charged under Subsection (d), exceed the actual expenses, the amount of the difference shall be refunded to the contracting authority.

(d) The county election officer may not be personally compensated for election services performed under an election services contract. A fee charged by the officer for

**Sec. 52.004. FAILURE TO PLACE CANDIDATE'S NAME ON BALLOT**

(a) A person commits an offense if the person is responsible for having the official ballot prepared for an election and knowingly fails to place on the ballot the name of a candidate who is entitled to have the candidate's name placed on the ballot.

(b) An [REDACTED] for this section is a [REDACTED].

**Sec. 52.0063. UNLAWFUL PREPARATION OF BALLOTS**

(a) A person commits an offense if the person knowingly prepares or causes to be prepared new ballots to make a correction on the ballot without complying with Section 52.0061 or 52.0062, as applicable.

(b) Except as authorized by Section 52.006, a [REDACTED] if the person knowingly prepares or causes to be prepared for an election any ballot that contains [REDACTED].

(c) An offense under this section is a [REDACTED].

**Sec. 83.002. COUNTY CLERK AS EARLY VOTING CLERK**

The [REDACTED] for the county in:

- (1) the general election for state and county officers and any other countywide election held at county expense;
- (2) a primary election; and
- (3) a special election ordered by the governor.

**Sec. 83.003. CLERK FOR LESS-THAN-COUNTYWIDE ELECTIONS HELD AT COUNTY EXPENSE**

(a) In a [REDACTED] by the commissioners court, county judge, county board of school trustees, or any other county authority and held at county expense, the [REDACTED].

**AGENDA REQUEST FORM  
COMMISSIONER 'S COURT  
SOMERVELL COUNTY, TEXAS**

---

**For Agenda of (Date):**

**February 13, 2012**

**Department:**

**Personnel Department**

**Date Submitted:**

**February 8, 2012**

**Request:**

**Discuss/take action on an Employee Incentive Program.**

## ***SOMERVELL COUNTY***

### **Policy Statement:**

It is the policy of the county to have an incentive program to promote the development of innovative ideas that lead to better quality service through increased effectiveness and efficiency of operations.

All Commissioners' Court and participating Elected Official employees are eligible to receive awards under the employee incentive program with the exception of County Commissioners, Elected Officials and Department Heads.

Suggestions that are within the scope of an employees assignments are not eligible to receive an award.

Awards are given for ideas and proposals yielding positive results, either tangible or intangible. The award amount will be based on the schedule set forth by the Commissioners' Court as follows:

The range of awards is from \$75 for annual savings to Somervell County of at least \$500 to awards of \$725.00 for annual savings of at least \$10,000.

Intangible results shall be eligible for an award not to exceed \$75.00 upon the adoption and/or successful implementation of the suggestion.

All suggestions submitted in accordance with this program shall be deemed to confer on Somervell County the unrestricted right to the use and benefit thereof. The acceptance of an award, including recognition thereof by an employee constitutes a waiver of any and all claims by the employee(s) and their heirs against the County is a consequence of the adoption and implementation of their suggestion(s).

Awards are subject to applicable taxes.

If an employee resigns in good standing or retires between the time they submit the suggestion and the award presentation, they are still eligible for the award. In the event of death of the employee, any award granted will be paid to the estate beneficiary.

It is acknowledged that cash rewards are expressly contingent upon there being available funds budgeted by the Commissioners' Court for the purpose of this program.

Somervell County reserves the right to change or terminate the Employee Incentive Program at any time.

## Procedure Guidelines

### SUGGESTIONS/IDEAS CRITERIA

In order for a suggestion to become eligible for an award, it should must accomplish one of the following objectives:

- An identifiable savings in time, material or cost.
- Significant improvement in procedures.
- Improvement in tools or equipment.
- Increase in efficiency.
- Elimination of hazard to personnel.
- Improvement in working condition.
- Improvement in public relations.
- Improvement in public service without increased cost.

The suggestion must concisely identify a problem or area in which productivity or efficiency can be improved and recommend a solution for that problem or area.

A suggestion pertaining to the following will not be eligible (Please note: This list is not all inclusive):

- Opinion or suggestion which does not offer a specific solution or procedure for implementing the suggestion.
- A request for additional equipment of a common nature or for obvious replacement, repair or maintenance.
- Improving or correcting conditions which exist only because established policy and procedure are not being followed.
- Anonymous suggestion.
- Revenue generating efforts unless they result in better procedures or practices.
- Those that propose materials or methods which require costly testing before acceptance and implementation.
- Routine maintenance or house keeping.
- Experimental installations, procedures, or forms.
- Ideas already under active consideration or that are not original.
- Hours and other conditions of employment.
- Suggestions that do not relate to County activities.

## PROCEDURE FOR EVALUATING AND PROCESSING SUGGESTIONS

Suggestions must be submitted on the form designed and provided by the Safety Committee; however, supplementary information may be attached. All suggestions must be submitted to the Personnel Department. The Personnel Department shall acknowledge receipt of all suggestions by sending a form letter to the employee. The Personnel Department will coordinate with the Safety Committee to evaluate the suggestion.

In those instances in which the intent or the purpose of the suggestion is not clear, the Safety Committee may request additional information.

The Personnel Director will refer the suggestion for evaluation to the department most affected by this proposal. The department head or elected official will then evaluate the suggestion and report on the following:

- Is there actually a problem?
- Is it of sufficient magnitude to justify expensive evaluation time and implementation costs?
- Will the suggested solution actually solve the problem?
- What individual or individuals need to be contacted to obtain a full and fair evaluation of this suggestion?
- Other considerations include the:
  - Estimated implementation costs of the suggestion.
  - Cost savings estimate.
  - Estimate of benefits derived from implementing the suggestion.

Departments shall be responsible for providing analysis of tangible savings in expenditures or increases in revenue for suggestions implemented in their department(s). The department heads or elected officials will forward the evaluation, the analysis and a recommendation for approval or disapproval of this suggestion to the Personnel Department who will present it to the Safety Committee within 15 working days.

The Safety Committee will then review the suggestions and the department heads or elected officials recommendations. They will then vote on the suggestion.

When the committee votes on the suggestion, one of the following procedures will be followed:

- The Safety Committee votes not to implement the suggestion. The Personnel Director shall notify the employee in writing as to why the suggestion is not being implemented. The letter will include reasons for non-adoption and any backup documentation.

- The Safety Committee votes to forward the suggestion to Commissioners' Court with a recommendation for award amount using the Award Guidelines.
  - Upon receipt of required reviews and comments, the Commissioners' Court will schedule a formal presentation from the employee at which time all pros and cons of the suggestion proposal will be discussed and evaluated. The Commissioners' Court shall render a final decision within 30 calendar days after the presentation unless the final decision is postponed due to lack of critical information, additional information from the applicant or procedural problems with the application process.

Suggestions rejected may be resubmitted if changing conditions warrant. Any suggestion that has been submitted, considered and denied, must be resubmitted in order to be reconsidered. All suggestions become property of the County and are subject to applicable public information and public records laws. Employees who submit a suggestion for consideration therewith agree to be governed by these laws and all suggestion program policies and procedures.

#### AWARD GUIDELINES

An individual will be entitled to an award consideration even though the suggestion may be adopted in a modified form.

Awardable suggestions include those ideas that meet one or more of the established criteria.

Awards are made for ideas and proposals yielding positive results, either tangible or intangible.

- **Tangible Results:** Suggestions, when implemented, yield tangible results when the benefits can actually be measured in "before and after" costs.
- **Intangible Results:** Suggestions, when implemented, yield intangible results when an overall benefit exists, but cannot be measured in dollars.

The amount of award varies depending upon the degree of positive impact upon the County and whether or not the results are tangible or intangible.

- **Awards for Tangible Results**
  - The range of awards is from \$50 for annual savings to Somervell County of at least \$500.
  - Additional monetary awards may be provided to employees whose suggestions are considered to be extraordinary in their impact.
  - Exemplary suggestions resulting in measurable improvements in service delivery, operating efficiency, and/or reduction in safety or health hazards, may receive awards that include: a letter of appreciation from Commissioners' Court, a certificate and appreciation pin or plaque, and/or additional vacation leave.

- A Certificate of Appreciation will be given when a suggestion has positive effect, but has minimal net savings in expenditures.
- Awards for Intangible Results
  - Intangible results shall be eligible for a cash award not to exceed \$50.00 upon the adoption and/or successful implementation of the suggestion.

The Commissioners' Court shall have final approval as to the granting of awards. All awards will be distributed no later than on the anniversary date of the suggestion.

**BARBARA HUDSON**SOMERVELL COUNTY  
TREASURER

P.O. Box 38

254-897-4814

GLEN ROSE, TEXAS 76043

SOMERVELL COUNTY  
COMBINED STATEMENT OF CASH POSITION  
JANUARY 31, 2012

| FUND                              | BALANCE CHECKING      | INTEREST EARNED | TOTAL BALANCE         |
|-----------------------------------|-----------------------|-----------------|-----------------------|
| GENERAL FUND FFB                  | \$1,000.00            | \$28.71         | \$1,028.71            |
| CASH MANAGEMENT FFB               | \$2,058,934.88        | \$360.88        | \$2,059,295.76        |
| BOND PROJECTS FFB                 | \$2.22                | \$0.00          | \$2.22                |
| INTEREST & SINKING FFB            | \$133,739.79          | \$14.50         | \$133,754.29          |
| LATERAL ROAD FFB                  | \$10,304.55           | \$1.74          | \$10,306.29           |
| JUVENILE PROBATION FFB            | \$38,048.54           | \$5.85          | \$38,054.39           |
| JUVENILE PROBATION IV-E FFB       | \$13,724.64           | \$2.32          | \$13,726.96           |
| LIBRARY FUND FFB                  | \$15,848.55           | \$2.58          | \$15,851.13           |
| HOTEL TAX FFB                     | \$4,645.96            | \$2.37          | \$4,648.33            |
| EMPLOYEES INSURANCE TRUST FUND    | 0.00                  | \$0.00          | \$0.00                |
| <b>TOTAL FIRST FINANCIAL BANK</b> | <b>\$2,276,249.13</b> | <b>\$418.95</b> | <b>\$2,276,668.08</b> |

| FUND                         | BALANCE                | INTEREST EARNED | TOTAL BALANCE          |
|------------------------------|------------------------|-----------------|------------------------|
| TEXPOOL - GENERAL FUND       | \$12,061,490.85        | \$256.16        | \$12,061,747.01        |
| TEXPOOL - BOND PROJECTS      | \$322,003.72           | \$23.91         | \$322,027.63           |
| TEXPOOL - INTEREST & SINKING | \$0.00                 | \$0.00          | \$0.00                 |
| <b>TOTAL TEXPOOL</b>         | <b>\$12,383,494.57</b> | <b>\$280.07</b> | <b>\$12,383,774.64</b> |

AVERAGE INTEREST RATES  
 OPERATING ACCOUNTS FFB 0.2000%  
 INVESTMENT ACCOUNT FFB 0.2000%  
 TEXPOOL 0.0875%

**GENERAL FUND FIRST FINANCIAL BANK**

|                              |                   |
|------------------------------|-------------------|
| Beginning Balance 01-01-2012 | \$137.80          |
| Receipts                     | \$1,381,861.32    |
| Disbursements                | \$1,380,999.12    |
| Interest Earned              | \$28.71           |
| Total Balance 01-31-2012     | <u>\$1,028.71</u> |

**CASH MANAGEMENT FIRST FINANCIAL BANK**

|                              |                       |
|------------------------------|-----------------------|
| Beginning Balance 01-01-2012 | \$2,326,665.30        |
| Receipts                     | \$1,114,130.90        |
| Disbursements                | \$1,381,861.32        |
| Interest Earned              | \$360.88              |
| Total Balance 01-31-2012     | <u>\$2,059,295.76</u> |

**LATERAL ROAD FIRST FINANCIAL BANK**

|                              |                    |
|------------------------------|--------------------|
| Beginning Balance 01-01-2012 | \$10,304.55        |
| Receipts                     | \$0.00             |
| Disbursements                | \$0.00             |
| Interest Earned              | \$1.74             |
| Total Balance 01-31-2012     | <u>\$10,306.29</u> |

**JUVENILE PROBATION FIRST FINANCIAL BANK**

|                              |                    |
|------------------------------|--------------------|
| Beginning Balance 01-01-2012 | \$33,983.41        |
| Receipts                     | \$6,458.00         |
| Disbursements                | \$2,392.87         |
| Interest Earned              | \$5.85             |
| Total Balance 01-31-2012     | <u>\$38,054.39</u> |

**JUVENILE PROBATION IV-E FIRST FINANCIAL BANK**

|                              |                    |
|------------------------------|--------------------|
| Beginning Balance 01-01-2012 | \$13,724.64        |
| Receipts                     | \$0.00             |
| Disbursements                | \$0.00             |
| Interest Earned              | \$2.32             |
| Total Balance 01-31-2012     | <u>\$13,726.96</u> |

**LIBRARY FIRST FINANCIAL BANK**

|                              |                    |
|------------------------------|--------------------|
| Beginning Balance 01-01-2012 | \$15,002.40        |
| Receipts                     | \$846.15           |
| Disbursements                | \$0.00             |
| Interest Earned              | \$2.58             |
| Total Balance 01-31-2012     | <u>\$15,851.13</u> |

**HOTEL TAX FIRST FINANCIAL BANK**

|                              |                   |
|------------------------------|-------------------|
| Beginning Balance 01-01-2012 | \$14,347.40       |
| Receipts                     | \$758.56          |
| Disbursements                | \$10,460.00       |
| Interest Earned              | \$2.37            |
| Total Balance 01-31-2012     | <u>\$4,648.33</u> |

**Employees Insurance Trust Fund**

|                              |               |
|------------------------------|---------------|
| Beginning Balance 01-01-2012 | \$0.00        |
| Receipts                     | \$109,920.59  |
| Disbursements                | \$109,920.59  |
| Interest Earned              | \$0.00        |
| Total Balance 01-31-2012     | <u>\$0.00</u> |

**TexPool General Fund**

|                              |                        |
|------------------------------|------------------------|
| Beginning Balance 01-01-2012 | \$2,938,105.35         |
| Receipts                     | \$9,123,385.50         |
| Disbursements                | \$0.00                 |
| Interest Earned              | \$256.16               |
| Total Balance 01-31-2012     | <u>\$12,061,747.01</u> |

**TexPool Bond Projects**

|                              |                     |
|------------------------------|---------------------|
| Beginning Balance 01-01-2012 | \$322,003.72        |
| Receipts                     | \$0.00              |
| Disbursements                | \$0.00              |
| Interest Earned              | \$23.91             |
| Total Balance 01-31-2012     | <u>\$322,027.63</u> |

**TexPool Interest & Sinking**

|                              |               |
|------------------------------|---------------|
| Beginning Balance 01-01-2012 | \$0.00        |
| Receipts                     | \$0.00        |
| Disbursements                | \$0.00        |
| Interest Earned              | \$0.00        |
| Total Balance 01-31-2012     | <u>\$0.00</u> |

**First Financial Bond Projects**

|                              |               |
|------------------------------|---------------|
| Beginning Balance 01-01-2012 | \$2.22        |
| Receipts                     | \$0.00        |
| Disbursements                | \$0.00        |
| Interest Earned              | \$0.01        |
| Total Balance 01-31-2012     | <u>\$2.22</u> |

**First Financial Interest & Sinking**

|                              |                     |
|------------------------------|---------------------|
| Beginning Balance 01-01-2012 | \$49,566.57         |
| Receipts                     | \$84,173.22         |
| Disbursements                | \$0.00              |
| Interest Earned              | \$14.50             |
| Total Balance 01-31-2012     | <u>\$133,754.29</u> |

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

The Honorable Greg Doyle  
Somervell County Jail Commissary Account  
Somervell County, Texas

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of Oct. 2011 thru December 31, 2011.

**JAIL COMMISSARY ACCOUNT FINDINGS**

| <b>MONTH/YEAR</b> | <b>BANK RECONCILIATION</b> | <b>INMATE TRUST</b> |
|-------------------|----------------------------|---------------------|
| October 2011      | None                       | None                |
| November 2011     | None                       | None                |
| December 2011     | None                       | None                |
|                   |                            |                     |
|                   |                            |                     |

Your help and cooperation with our office during our audit time is greatly appreciated. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,



Darrell Morrison

Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office  
Texas Commission on Jail Standards

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

The Honorable Ronald D. Hankins  
Somervell County Attorney  
Somervell County, Texas

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011.

**BANK RECONCILIATION/HOT CHECK FUND**

| <b>MONTH/YEAR</b> | <b>FINDINGS</b> |
|-------------------|-----------------|
| October 11        | None            |
| November 11       | None            |
| December 11       | None            |
|                   |                 |

Your help and cooperation with our office during our audit time is greatly appreciated. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,



Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

The Honorable Barbara Hudson  
Somervell County Treasurer  
Somervell County, Texas

Dear Barbara,

Listed below are the results of regular audit procedures we have performed on financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011.  
Payroll balanced October 2011 thru December 31, 2011.

*All Bank Accounts held by the County Treasurer*

| <b>BANK ACCTS</b> | <b>FINDINGS</b> | <b>PAYROLL</b> | <b>FINDINGS</b> |
|-------------------|-----------------|----------------|-----------------|
| October 2011      | None            | October 2011   | None            |
| November 2011     | None            | November 2011  | None            |
| December 2011     | None            | December 2011  | None            |

**RECEIPTS:** Deposits from other County Offices (Clerk, Justice Courts, etc.) vs. Treasury Receipts.

Your help and cooperation with our office during our audit time is greatly appreciated. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,



Darrell Morrison

Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

The Honorable Darlene Chambers  
County Tax Assessor/Collector  
Somervell County, Texas

The following paragraph is a summary of audit procedures performed on your office for the months listed. Each month our office performs an audit on 100% of the following reports. If there is reason for concern in any area it will be listed below separately. If it is only the month listed, you may take it for granted there were no findings in any of these areas for that month. The following are the areas audited:

***Bank Reconciliation, Office Report vs. County General Fund and vs. Applicable State Office (TX ABC, Title Applications Funds Remittance, Motor Sales Tax and Inventory, Boat Sales Tax and Inventory, Boat Transactions Report, Farm Tag Report, Monday Registration Funds Remittance, Paper Trail to all Cleared Checks, Verify Bond and Oath Requirements met), Texas ABC Commission Report Audit (from deposit to final payment paper trail)***

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of Sept. 2011 thru November 2011

| <b>MONTH AUDITED</b> | <b>PROCEDURE</b> | <b>FINDINGS/COMMENTS</b> |
|----------------------|------------------|--------------------------|
| September 11         | Complete         | None                     |
| October 11           | Complete         | None                     |
| November 11          | Complete         | None                     |
|                      |                  |                          |

You and your staff are to be commended for your office efficiency and your cooperation is greatly appreciated. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,



Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

The Honorable Scott May  
Justice of the Peace, JP. II  
Somervell County, Texas

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011.

| <b>MONTH/YEAR</b> | <b>PROCEDURE/SUBJECT</b> | <b>FINDINGS</b> |
|-------------------|--------------------------|-----------------|
| October 2011      | Weekly vs. Treasury      | Balanced        |
| October 2011      | Report vs. Receipt       | Balanced        |
| November 2011     | Weekly vs. Treasury      | Balanced        |
| November 2011     | Report vs. Receipt       | Balanced        |
| December 2011     | Weekly vs. Treasury      | Balanced        |
| December 2011     | Report vs. Receipt       | Balanced        |

The help and cooperation given by your staff is greatly appreciated. It helps reduce my audit time in your office tremendously. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,

  
Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

The Honorable Ronald Webb  
Justice of the Peace, JP. 1  
Somervell County, Texas

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011.

| <b>MONTH/YEAR</b> | <b>PROCEDURE/SUBJECT</b> | <b>FINDINGS</b> |
|-------------------|--------------------------|-----------------|
| October 2011      | Weekly vs. Treasury      | Balanced        |
| October 2011      | Report vs. Receipt       | Balanced        |
| November 2011     | Weekly vs. Treasury      | Balanced        |
| November 2011     | Report vs. Receipt       | Balanced        |
| December 2011     | Weekly vs. Treasury      | Balanced        |
| December 2011     | Report vs. Receipt       | Balanced        |
|                   |                          |                 |

The help and cooperation given by your staff is greatly appreciated. It helps reduce my audit time in your office tremendously. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,



Darrell Morrison

Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

Duff Cunningham Golf Shop  
2439 E. Hwy 67  
Glen Rose, Tx 76043

Dear Duff,

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of Oct 4, 2011 thru January 23, 2012.

**FINDINGS REPORT**

| <b>DATES AUDITED</b>    | <b>ROUNDS<br/>ERRORS</b> | <b>MONEY<br/>ERRORS</b> | <b>COMMENTS</b> |
|-------------------------|--------------------------|-------------------------|-----------------|
| October 4 – 31, 2011    | 0                        | 0                       | Balanced        |
| November 2011           | 0                        | 0                       | Balanced        |
| Dec 2011 – Jan 23, 2012 | 0                        | 0                       | Balanced        |

| <b>DESCRIPTION</b>            | <b>RECEIVED</b>     | <b>COMMENTS</b> |
|-------------------------------|---------------------|-----------------|
| Weekly Rounds/Revenue Report  | Yes                 |                 |
| Monthly Rounds/Revenue Report | Yes                 |                 |
| Monthly Unaudited Statement   | Aug, Sept, Oct 2011 |                 |
| Sales/Employee Earnings Tax   | Oct, Nov, Dec       |                 |
| Proof of Insurance            | Good thru 5/24/12   |                 |
| Surety and Performance Bond   | Good thru 7/2/12    |                 |

You and your staff are to be commended for your office efficiency and your cooperation is greatly appreciated. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,



Darrell Morrison

Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

Mr. Mark Crawford  
Somervell County Volunteer Fire Department Chief  
Somervell County, Texas

Dear Mark,

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011. Savings Account October 2011 thru December 31, 2011.

**BANK RECONCILIATION SOMERVELL COUNTY FIRE DEPT.**

| <b>MONTH/YEAR</b> | <b>FINDINGS/COMMENTS</b> |
|-------------------|--------------------------|
| October '11       | None                     |
| November '11      | None                     |
| December '11      | None                     |
|                   |                          |

Your help and cooperation with our office during our audit time is greatly appreciated. We are ready to assist you in any way we can.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,

  
Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804  
Glen Rose, Tx 76043

Phone 254-897-2923  
Fax 254-897-2931

February 6, 2012

Internal Audit  
Somervell County, Texas

Mr. Mike Dooley  
Public Events Manager  
Somervell County, Texas

Listed below are the results of the regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 2011. Daily Rentals and Ticketed Events October 2011 thru December 2011.

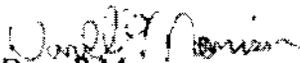
**BANK RECONCILIATIONS'S, TICKETED AND DAILY EVENTS:**

(Public, Private and ticketed events held at the Somervell County Expo and the Texas Amphitheatre.)

| <b>MONTH</b>                    | <b>PROCEDURE/SUBJECT</b>   | <b>FINDINGS/COMMENTS</b>   |
|---------------------------------|--|--|
| October 2011                    | Bank Reconciliation  | Balanced   |
| Nov. 2011                       | Bank Reconciliation  | Balanced   |
| Dec. 2011                       | Bank Reconciliation  | Balanced   |
| <b>EVENTS</b>                   |  |  |
| October 2011                    | Ultimate Calf Roping, The Promise, Hicks, API, Campos, SS Show Mgmt; Promise Parking, 4H Mtg; Siemens, Fossilmania; ITLA, AMHR,  |  |
| Nov. 2011                       | AJRA pymt; Byars Barrel Race; Lopez; Outstanding Cks; Emison; Water Well; 4H Mtg; NTAHC; Aranda; Turkey Paint Horse;   | Ad Partner % incorrectly pd. DMC owes Co. \$300, to be deducted from future pymts. |
| Dec. 2011                       | Alcala; Doyle, Gary Marks Retirement; Luminant; Promise parking; Fiddle Contest, 4H Mtg; GRISD Dance; Life Skills Dance, Promise Bal. Dues   |  |
| <b>OTHER PAYMENTS REC'D</b>     |  |  |
|                                 | Holiday Inn (Oct - March 2012)   |  |
|                                 | Fossil Rim (Oct - March 2012)  |  |
|                                 | La Quinta (Oct - Dec 2011)   |  |
|                                 | Comfort Inn (Aug - Oct 2011)   |  |
|                                 | Jurassic Valley (pd thru Jan 1 <sup>st</sup> 2012)   |  |
|                                 | GR Inn (June - Aug 2011)   |  |
|                                 | Promise Office Rent (October)  |  |
|                                 | Pinksa Office Rent (Oct, Nov, Dec)   |  |
| <b>DMC - PROOF OF INSURANCE</b> |  |  |
|                                 | Received and good thru May 2012  |  |
| <b>Notes</b>                    | Balancing of the deposit ledger/spreadsheet for money held by Expo is in the works but not complete. Pending event settlement from Dance Dreams which has been turned over to the County Attorney. |  |

Your help and cooperation with our office during our audit time is greatly appreciated. We believe that your reports for the time and period listed above represent a fair presentation of cash transactions of your office for the time frame listed above. We are ready to assist you in any way that we can.

Sincerely,

  
Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 6, 2012

Internal Audit  
Somervell County, Texas

Mary Simpson  
Public Events Concessionaire  
P.O. Box 621  
Glen Rose, Tx 76043

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011.

*CONCESSION AND DAILY EVENTS: (Public, Private and ticketed events held at the Somervell County Exposition Center and the Texas Amphitheatre.)*

**CONCESSION EVENTS**

| <b>MONTH/YEAR</b> | <b>EVENTS</b>   | <b>FINDINGS</b> |
|-------------------|---|-----------------|
| October 2011      | The Promise; Ultimate Roping; ITLA; Shetland Pony; Camacho; Fossilmania; AMHR         | Balanced        |
| November 2011     | Ben Emison; Quinc; Cold Heart Barrel Race   | Balanced        |
| December 2011     | Doyle; Turkey Shoot; Quinc; Shoot Out; Fiddle Contest; Bal. due pd on Tax Corrections | Balanced        |

| <b>DESCRIPTION</b>     | <b>RECEIVED</b>                 | <b>COMMENTS</b> |
|------------------------|---------------------------------|-----------------|
| Sales Tax Verification | October thru December 2011      |                 |
| Mixed Beverage Tax     | October thru December 2011      |                 |
| Proof of Insurance     | Received and good thru 10/24/12 |                 |

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,

  
Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

**Darrell Morrison**  
Somervell County Auditor

P.O. Box 804

Phone 254-897-2923

Glen Rose, Texas 76043

February 3, 2012

Internal Audit  
Somervell County, Texas

The Honorable Candy Garrett  
County and District Clerk  
Somervell County, Texas

Listed below are the results of regular audit procedures we have performed on your financial reports, books and supporting documents for the period of October 2011 thru December 31, 2011.

| <b>MONTH/YEAR</b>           | <b>FINDINGS/COMMENTS</b> |
|-----------------------------|--------------------------|
| October 11                  | None                     |
| November 11                 | None                     |
| December 11                 | None                     |
| Surprise Cash Count 1/25/12 | Balanced                 |

Audit procedures performed for the dates listed above include: Bank Statement Audit, Collections vs. Treasury, Collections vs. Bank Deposits, Collections vs. Cause, Child Support and Trust Fund Audit. Percentages of records audited were done on a random basis and were performed on all records District and Civil.

We found nothing that would lead us to believe that your reports for the time and period listed above, is not, in all material respects, a fair presentation of cash transactions of your office for the time frame listed above.

Sincerely,

  
Darrell Morrison  
Somervell County Auditor

cc: 249th District Judge, Wayne Bridewell  
18<sup>th</sup> District Judge, John Neill  
Somervell County Judge, Mike Ford  
Somervell County Commissioner's Court  
Somervell County & District Clerk's Office

# Monthly Reports

## February 2012

Appraisal District  
 County Attorney  
 County Constable  
 County/District Clerk  
 County Extension Agent  
 County Library  
 EMS Report  
 Emergency Management Coordinator

|   |                           |
|---|---------------------------|
| X | Golf Course               |
| X | Heritage Center/Genealogy |
|   | Indigent Healthcare       |
| X | Justice of Peace          |
| X | Personnel/Safety Officer  |
| X | Public Events             |
| X | Trapper's Report          |
|   |                           |

|   |
|---|
| X |
|   |
| X |
| X |
|   |
| X |
| X |

# DISTRIBUTION SUMMARY

**BEGINNING: 1/1/2012 ENDING: 1/31/2012**

Entity

## BPGSO-GSO RENDITION PENALTY

| Current Taxes | Tax Paid | M & O | I & S | P & I | M & O | I & S | Total M & O | Total I & S | Tax & Fees | Attorney | Late Paid | Current Total |
|---------------|----------|-------|-------|-------|-------|-------|-------------|-------------|------------|----------|-----------|---------------|
| 2011          | 0.00     | 0.00  | 0.00  | 0.00  | 0.00  | 0.00  | 0.00        | 0.00        | 0.00       | 0.00     | 0.00      | 0.00          |

| Delq Taxes | Tax Paid | M & O | I & S | P & I | M & O | I & S | Total M & O | Total I & S | Tax & Fees | Attorney | Late Paid | Delq Total |
|------------|----------|-------|-------|-------|-------|-------|-------------|-------------|------------|----------|-----------|------------|
| 2009       | 54.94    | 54.94 | 0.00  | 19.74 | 19.74 | 0.00  | 74.68       | 0.00        | 74.68      | 0.00     | 0.00      | 74.68      |
|            | 54.94    | 54.94 | 0.00  | 19.74 | 19.74 | 0.00  | 74.68       | 0.00        | 74.68      | 0.00     | 0.00      | 74.68      |

## SUMMARY TOTALS

Entity

## BPGSO-GSO RENDITION PENALTY

| Refunded Amounts |      |
|------------------|------|
| Tax Paid         | 0.00 |
| P & I            | 0.00 |
| Attorney         | 0.00 |
| Late Fees        | 0.00 |

| Distribution Amounts |              |
|----------------------|--------------|
| Tax Paid             | 54.94        |
| P & I                | 19.74        |
| <b>Sub Total</b>     | <b>74.68</b> |
| Attorney             | 0.00         |
| Late Fees            | 0.00         |

|                |      |
|----------------|------|
| Late Ag        | 0.00 |
| Late Protest   | 0.00 |
| Late Rendition | 0.00 |

→ **Grand Total \$74.68**

| Current Collections |             |                      |             |                      |             |
|---------------------|-------------|----------------------|-------------|----------------------|-------------|
| Tax Levy            | 0.00        | M&O Levy             | 0.00        | I&S Levy             | 0.00        |
| P & I               | 0.00        | M&O P & I            | 0.00        | I&S P & I            | 0.00        |
| <b>Total</b>        | <b>0.00</b> | <b>M&amp;O Total</b> | <b>0.00</b> | <b>I&amp;S Total</b> | <b>0.00</b> |

| Delinquent Collections |              |                      |              |                      |             |
|------------------------|--------------|----------------------|--------------|----------------------|-------------|
| Tax Levy               | 54.94        | M&O Levy             | 54.94        | I&S Levy             | 0.00        |
| P & I                  | 19.74        | M&O P & I            | 19.74        | I&S P & I            | 0.00        |
| <b>Total</b>           | <b>74.68</b> | <b>M&amp;O Total</b> | <b>74.68</b> | <b>I&amp;S Total</b> | <b>0.00</b> |

| Total        |              |
|--------------|--------------|
| M&O Total    | 74.68        |
| I&S Total    | 0.00         |
| <b>Total</b> | <b>74.68</b> |

02/08/2012 WED 15:20 FAX 254 897 3258 SOMERVELL APPRAISAL DIST 002/003

# DISTRIBUTION SUMMARY

## BEGINNING: 1/1/2012 ENDING: 1/31/2012

Entity

### GSO-SOMERVELL COUNTY

| Current Taxes | Tax Paid        | M & O           | I & S         | P & I           | M & O           | I & S         | Total M & O     | Total I & S   | Tax & Fees      | Attorney        | Late Paid   | Current Total   |
|---------------|-----------------|-----------------|---------------|-----------------|-----------------|---------------|-----------------|---------------|-----------------|-----------------|-------------|-----------------|
| 2011          | 1,129,605.35    | 1,035,659.23    | 93,946.12     | 8.33            | 7.64            | 0.69          | 1,035,666.87    | 93,946.81     | 1,129,613.68    | 0.00            | 15.23       | 1,129,628.91    |
| Delq Taxes    | Tax Paid        | M & O           | I & S         | P & I           | M & O           | I & S         | Total M & O     | Total I & S   | Tax & Fees      | Attorney        | Late Paid   | Delq Total      |
| 2010          | 3,355.05        | 3,084.48        | 270.57        | 820.94          | 754.73          | 66.21         | 3,839.21        | 336.78        | 4,175.99        | 850.55          | 0.00        | 5,026.54        |
| 2009          | 1,363.76        | 1,254.92        | 108.84        | 517.00          | 475.74          | 41.26         | 1,730.66        | 150.10        | 1,880.76        | 390.91          | 0.00        | 2,271.67        |
| 2008          | 100.77          | 92.55           | 8.22          | 82.91           | 76.15           | 6.76          | 168.70          | 14.98         | 183.68          | 50.55           | 0.00        | 234.23          |
| 2007          | (29.46)         | (29.46)         | 0.00          | (13.85)         | (13.85)         | 0.00          | (43.31)         | 0.00          | (43.31)         | (8.66)          | 0.00        | (51.97)         |
| 2006          | 4.55            | 4.55            | 0.00          | 3.28            | 3.28            | 0.00          | 7.83            | 0.00          | 7.83            | 1.56            | 0.00        | 9.39            |
|               | <b>4,794.67</b> | <b>4,407.04</b> | <b>387.63</b> | <b>1,410.28</b> | <b>1,296.05</b> | <b>114.23</b> | <b>5,703.09</b> | <b>501.86</b> | <b>6,204.95</b> | <b>1,284.91</b> | <b>0.00</b> | <b>7,489.86</b> |

### SUMMARY TOTALS

Entity

### GSO-SOMERVELL COUNTY

| Refunded Amounts |          |
|------------------|----------|
| Tax Paid         | (622.85) |
| P & I            | 0.00     |
| Attorney         | 0.00     |
| Late Fees        | 0.00     |

| Distribution Amounts |                     |
|----------------------|---------------------|
| Tax Paid             | 1,134,400.02        |
| P & I                | 1,418.61            |
| <b>Sub Total</b>     | <b>1,135,818.63</b> |
| Attorney             | 1,284.91            |
| Late Fees            | 15.23               |

|                |       |
|----------------|-------|
| Late Ag        | 15.23 |
| Late Protest   | 0.00  |
| Late Rendition | 0.00  |

→ **Grand Total \$1,137,118.77**

| Current Collections |                     |                      |                     |                      |                  |
|---------------------|---------------------|----------------------|---------------------|----------------------|------------------|
| Tax Levy            | 1,129,605.35        | M&O Levy             | 1,035,659.23        | I&S Levy             | 93,946.12        |
| P & I               | 8.33                | M&O P & I            | 7.64                | I&S P & I            | 0.69             |
| <b>Total</b>        | <b>1,129,613.68</b> | <b>M&amp;O Total</b> | <b>1,035,666.87</b> | <b>I&amp;S Total</b> | <b>93,946.81</b> |

| Delinquent Collections |                 |                      |                 |                      |               |
|------------------------|-----------------|----------------------|-----------------|----------------------|---------------|
| Tax Levy               | 4,794.67        | M&O Levy             | 4,407.04        | I&S Levy             | 387.63        |
| P & I                  | 1,410.28        | M&O P & I            | 1,296.05        | I&S P & I            | 114.23        |
| <b>Total</b>           | <b>6,204.95</b> | <b>M&amp;O Total</b> | <b>5,703.09</b> | <b>I&amp;S Total</b> | <b>501.86</b> |

| Total        |                     |
|--------------|---------------------|
| M&O Total    | 1,041,369.96        |
| I&S Total    | 94,448.67           |
| <b>Total</b> | <b>1,135,818.63</b> |

Ronald D. Hankins

County Attorney  
Somervell County  
204 West 10th Street  
Glen Rose, Texas 76043

P.O. Box 1335  
e-mail: attorney@volornet.com

Phone 254-897-2277  
Fax 254-897-2600

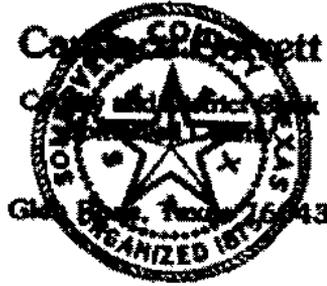
February 1, 2012

**COUNTY ATTORNEY HOT CHECK FUND  
REPORT TO COMMISSIONERS OF SOMERVELL COUNTY**

|                              |                    |
|------------------------------|--------------------|
| RECEIPTS DURING JANUARY 2012 | \$ 1,386.99        |
| RESTITUTION                  | \$ 795.00          |
| MERCHANT FEES                | \$ 337.62          |
| HOT CHECK FUND               | <u>\$ 254.37</u>   |
| TOTAL DISBURSEMENTS          | <u>\$ 1,386.99</u> |

  
\_\_\_\_\_  
RONALD D. HANKINS  
COUNTY ATTORNEY

P.O. Box 1098



254-897-4427

I, CANDACE GARRETT, COUNTY/DISTRICT CLERK IN AND FOR SOMERVELL COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOLLOWING SUMMARY REPORT IS A TRUE AND CORRECT COPY OF COLLECTIONS RECEIVED BY MY OFFICE FOR THE MONTH OF JANUARY, 2012.

*Candace Garrett*

CANDACE GARRETT  
COUNTY/DISTRICT CLERK  
SOMERVELL COUNTY, TEXAS

|                            |                    |
|----------------------------|--------------------|
| DAILY RECEIPTS             | \$7,314.50         |
| ESCROW                     | 211.00             |
| COUNTY CIVIL & PROBATE     | 1,185.00           |
| COUNTY CRIMINAL & JUVENILE | 5,916.16           |
| CASH BONDS                 | 0.00               |
| DISTRICT CIVIL             | 2,582.56           |
| DISTRICT CRIMINAL          | 1,174.52           |
| <b>TOTAL</b>               | <b>\$18,383.74</b> |

Texas Agricultural Extension Service  
 The Texas A&M University System  
 MONTHLY SCHEDULE OF TRAVEL

Name Cody Gfeller Title CEA-Ag/NR

County SOMERVELL Month January 2012

| Date  | Scope and description of official travel   | Miles traveled                   | No. and amount |       |
|---|--|----------------------------------|----------------|-------|
|   |  |                                  |                |       |
| 3   | Project Visit  | 11                               |                |       |
| 4   | Central Texas Beef Cattle Meeting Preparation; Project Visit                                 | 24                               |                |       |
| 5   | Somervell County Youth Fair Preparation; Central Texas Beef Cattle Meeting Preparation       | 9                                |                |       |
| 6   | Project Visits   | 25                               |                |       |
| 7   | Lamb & Goat Clinic   | 9                                |                |       |
| 8   | 4-H (Clippers)   | 9                                |                |       |
| 9   | Master Gardeners CHES Program; 4-H Meeting; SCYF Preparation                                 | 15                               |                |       |
| 10  | SCYF Preparation   | 17                               |                |       |
| 11  | SCYF Preparation   | 10                               |                |       |
| 12  | SCYF   | 26                               |                |       |
| 13  | SCYF   | 12                               |                |       |
| 14  | SCYF   | 9                                |                |       |
| 16  | Master Gardner Community Development (Heritage Park); Rabbit Return                          | 79                               |                |       |
| 17  | Community Visits; SCYF Wrap-up   | 11                               |                |       |
| 20  | Community Visits   | 8                                |                |       |
| 23  | District Office  | 75                               |                |       |
| 24  | Master Gardner (Heritage Park); Central Texas Beef Cattle Meeting Multi-County (Hood County) | 48                               |                |       |
| 25  | Private Applicator Training Multi-County (Johnson County)                                    | 58                               |                |       |
| 26  | Ft. Worth Stock Show   | 16                               |                |       |
| 27  | Ft. Worth Stock Show   | (121)                            |                |       |
| 28  | Ft. Worth Stock Show   | (121)                            |                |       |
| 29  | Ft. Worth Stock Show   | (121)                            |                |       |
| 31  | Project Visit  | 16                               |                |       |
| Grand Total of mileage, meals and lodging columns |  | 850 Total Miles (363) Reimbursed | 850            | (363) |

Other expenses in field (list)

I hereby certify this is a true and correct report of travel (mileage) and other expenses incurred by me in performance of my official duties for the month shown.

Date: 2-1-12 2012

Signed: 

EXTENSION ACTIVITY REPORT TO COUNTY COMMISSIONERS COURT

Miles traveled: 850 Total  
363 Reimbursed

Selected major activities since last report

- Somervell County Master Gardener Association Monthly Meeting (14)
- Somervell County Master Gardener Association Monthly Educational Program(43)
- Project Visits
- Site Visits
- Somervell County Youth Fair Meeting
- Somervell County Youth Fair
- Somervell County 4-H Monthly Meeting
- Leadership Advisory Board Meeting (5)
- Rabbit Return
- Ft. Worth Stock Show (9)
- Private Applicator Training Multi- County (Johnson County) (23)
- Planting of Trees at Heritage Park- Master Gardeners (6)
- Central Texas Beef Cattle Meeting Multi- County (Hood County) (51)
- 4-H Lamb & Goat Clinic (29)
- Performance Review
- 4-H Horticulture Club Meeting (13)

Telephone Calls; 154 Office Visits; 84 Farm & Home Visits; 30

New Releases; 2 Office Conferences; 1 Emails; 230 Mail Outs; 10

Major plans for next month

- 4-H Horticulture Club Meeting
- Ft. Worth Stock Show
- Somervell County Master Gardener Association Monthly Meeting
- Project Visits
- Site Visits

- Master Gardener Monthly Educational Program
- Somervell County 4-H Monthly Meeting
- Somervell County Youth Fair Meeting
- San Angelo Stock Show

Cody Gfeller  
Name

Somervell  
County

CEA-Ag/Nr  
Title

January 2012  
Date (Month-Year)

# Somervell County Public Library

108 Allen Drive

Glen Rose, Texas 76043

Phone 817-897-4582

## Monthly Report for January 2012

Circulation Statistics for January-----2,956

Patrons Added During January-----12

Number of Volumes in Collection-----42,262

Interlibrary Loan Requests Fulfilled During January-----33

Reference Questions Answered by Telephone-----29

Number of Times Patrons Accessed Internet Workstations

(not including wireless activity)-----643

Number of Computer Hours Logged by Patrons Accessing the Internet

Workstations (not including wireless activity)-----482

*Peggy Oldham*  
Peggy Oldham, Librarian

# Somervell County EMS January 2012 Report

County Patients: 17  
City Patients: 23  
Total Patients: 40  
Total Billable Patients: 30  
Billing Total: \$52,477.15

Type of responses:

|   |                     |
|---|---------------------|
| 1 | Abdominal Pain      |
| 1 | Cardiac             |
| 1 | Child Birth         |
| 1 | Dehydration         |
| 1 | Diabetic            |
| 1 | Dislocated Shoulder |
| 8 | Falls               |
| 1 | GOUT                |
| 1 | Hypothermia         |
| 1 | Joint Pain          |
| 8 | MVC                 |
| 2 | Psychiatric         |
| 4 | Respiratory         |
| 1 | Seizures            |
| 2 | Stroke              |
| 1 | Syncope             |
| 5 | Transfer            |
|   |                     |

Commissioners Court  
Squaw Valley Report  
2-13-12

With really good weather this January, we played almost 2000 rounds. We had green fee and cart revenues at a touch over \$40,000. We sold three non-resident annuals for added revenue of \$6,000.

So far, this has been a much better winter than last year. Hopefully, we will avoid any major ice and snow situations.

We are starting to get geared up for a big Spring. We have booked some great outings and tournaments. We have TWAGA coming back in May. We also have the Starburst Junior tournament in June. These two great events will feature players from all over Texas.

Thank you for all you do. We look forward to a great year.

Duff

# **SOMERVELL COUNTY INDIGENT HEALTHCARE PROGRAM**

P.O. Box 951  
Telephone: 254-897-2322

102 N.E. Vine Street

Glen Rose, Tx. 76043  
Fax: 254-897-7314

February 7, 2012

## **REPORT FOR THE MONTH OF FEBRUARY 2012**

To: Judge Mike Ford  
County Auditor, Darrell Morrison  
County/District Clerk, Candy Garrett  
Commissioner Zach Cummings, Precinct 1  
Commissioner John Curtis, Precinct 2  
Commissioner Lloyd Wirt, Precinct 3  
Commissioner James Barnard, Precinct 4

From: Pat Schneider, Indigent Care Administrator

Attached please find the following reports:

Somervell County Fiscal Year to Date Report  
State Form 105, Vendor Report, Current Month  
Source Totals Report to Year to Date

Note: The Fiscal Year for Indigent Care is September 1 through August 31.

**SOMERVELL COUNTY INDIGENT HEALTH CARE  
PROGRAM**

P.O. Box 851  
Telephone: 254-897-2322

102 N.E. Vine Street

Glen Rose, Tx. 76043  
Fax: 254-897-7314

**Fiscal Year 9/01/2011 – 8/31/2012**

| <b>Month:</b>        |    | <b>Total Year to Date:</b> |
|----------------------|----|----------------------------|
| September, 2011      | \$ | 21,506.84                  |
| October, 2011        | \$ | 27,582.95                  |
| November, 2011       | \$ | 20,429.44                  |
| December, 2011       | \$ | 20,209.10                  |
| January, 2012        | \$ | 19,269.45                  |
| February, 2012       | \$ | 18,196.02                  |
| March, 2012          | \$ |                            |
| April, 2012          | \$ |                            |
| May, 2012            | \$ |                            |
| June, 2012           | \$ |                            |
| July, 2012           | \$ |                            |
| August, 2012         | \$ |                            |
| <b>Year to Date:</b> | \$ | <b>127,193.80</b>          |



COUNTY INDIGENT HEALTH CARE PROGRAM  
MONTHLY FINANCIAL REPORT

County Name Somervell Report for (Month/Year) 02/2012  
or  
Amendment of the Report for (Month/Year) \_\_\_\_\_

I. REIMBURSABLE EXPENDITURES during This Report Month

|  |     |            |                 |
|--|-----|------------|-----------------|
| Physician Services   | 1.  | \$4,982.23 |                 |
| Prescription Drugs   | 2.  | \$5,674.98 |                 |
| Hospital, Inpatient Services   | 3.  | \$0.00     |                 |
| Hospital, Outpatient Services  | 4.  | \$7,477.30 |                 |
| Laboratory/X-Ray Services  | 5.  | \$61.51    |                 |
| Skilled Nursing Facility Services  | 6.  | \$0.00     |                 |
| Family Planning Services   | 7.  | \$0.00     |                 |
| Rural Health Clinic Services   | 8.  | \$0.00     |                 |
| State Hospital Contracts   | 9.  | \$0.00     |                 |
| Optional Health Care Services  | 10. | \$0.00     |                 |
| <b>Total Expenditures</b> (Add #1 through #10.)                              |     |            | 11. \$18,196.02 |
| <b>Reimbursements Received</b> (Do not include State Assistance.)            | 12. | ( \$0.00 ) |                 |
| <b>6% Eligibility System Review Findings</b> (\$ in error)                   | 13. | ( \$0.00 ) |                 |
| <b>Total to be Deducted</b> (Add #12 + #13.)                                 |     |            | 14. ( \$0.00 )  |
| <b>Applied to State Assistance Eligibility/Reimbursement</b> (#11 minus #14) | 15. |            | \$18,196.02     |

II. EXPENDITURE TRACKING for State Assistance Funds Eligibility/Reimbursement

|   |                   |
|---|-------------------|
| <b>TOTAL EXPENDITURES</b> for Current State Fiscal Year (9/1 - 8/31) \$ | <u>127,193.80</u> |
| <b>GRTL</b> \$ <u>10,472,433.00</u>                                     |                   |
| <b>5% of GRTL</b> \$  | <u>628,345.98</u> |
| <b>8% of GRTL</b> \$  | <u>837,794.64</u> |

Signature of Person Submitting Form 105

02/07/2012

Date

©IHS

**Source Totals Report**

Issued 02/07/2012

**Somervell County Indigent Healthcare**  
Batch Dates 02/08/2012 through 02/08/2012  
For Vendor: All Vendors

| <b>Source</b> | <b>Description</b>       | <b>Amount Billed</b> | <b>Amount Paid</b> |
|---------------|--------------------------|----------------------|--------------------|
| 01            | Physician Services       | 26,646.65            | 4,982.23           |
| 02            | Prescription Drugs       | 7,241.02             | 5,674.98           |
| 04            | Hospital Out-patient     | 23,366.57            | 7,477.30           |
| 05            | Lab/x-ray                | 295.00               | 61.51              |
|               | <b>Expenditures</b>      | <b>57,549.24</b>     | <b>18,196.02</b>   |
|               | <b>Reimb/Adjustments</b> | <b>0.00</b>          | <b>0.00</b>        |
|               | <b>Grand Total</b>       | <b>57,549.24</b>     | <b>18,196.02</b>   |

**PUBLIC EVENTS  
ACTIVITY REPORT  
JANUARY 2012**

| <b>EVENT TYPES</b>     | <b>JAN. 2012</b> | <b>JAN. 2011</b> | <b>YTD 2011-12</b> | <b>YTD 2010-11</b> |
|------------------------|------------------|------------------|--------------------|--------------------|
| Performance            | 0                | 0                | 0                  | 3                  |
| Cattle Show            | 0                | 0                | 1                  | 1                  |
| Convention             | 0                | 0                | 1                  | 1                  |
| Meeting                | 1                | 1                | 4                  | 5                  |
| Trade Show             | 1                | 1                | 1                  | 1                  |
| Banquet                | 0                | 0                | 0                  | 0                  |
| Public Party           | 0                | 0                | 0                  | 1                  |
| Private Party          | 0                | 0                | 10                 | 9                  |
| Sports Event           | 0                | 0                | 0                  | 0                  |
| Horse Event            | 1                | 3                | 9                  | 8                  |
| Ag Event               | 1                | 1                | 2                  | 3                  |
| Amphitheatre - Promise | 0                | 0                | 10                 | 10                 |
| Amphitheatre - Other   | 0                | 0                | 0                  | 5                  |
| Festival               | 0                | 0                | 0                  | 0                  |
| Miscellaneous          | 0                | 0                | 1                  | 1                  |
| <b>Total Events</b>    | <b>4</b>         | <b>6</b>         | <b>39</b>          | <b>48</b>          |
| <b>Event Days</b>      | <b>12</b>        | <b>24</b>        | <b>76</b>          | <b>89</b>          |
| <b>Attendance</b>      | <b>7,295</b>     | <b>12,960</b>    | <b>31,974</b>      | <b>43,971</b>      |

Sequential Summary, running:

JAN 23 2012

County: SOMERVELL

**Land Involved In This Summary**

| Land Type                  | Unit         | Total  | Person-day-visits |
|----------------------------|--------------|--------|-------------------|
| <i>unassigned property</i> |              |        | 4                 |
| PRIVATE LAND               | ACRE         | 10,916 | 183               |
|                            | <b>Total</b> | 10,916 |                   |

**Agreement/Property Summary**

Total Agreements/Properties Worked: 21/21

Total Person-day-visits: 187

| Client/Property Name         | Time    | Person-day-visits |
|------------------------------|---------|-------------------|
| 4-r-ranch                    | 2 : 45  | 1                 |
| aper ranch                   | 18 : 55 | 13                |
| boyd                         | 20 : 15 | 13                |
| brown hollow                 | 9 : 15  | 8                 |
| buck creek farm ltd          | 15 : 15 | 9                 |
| george creek cemetary assoc. | 13 : 15 | 7                 |
| goddin ranch                 | 6 : 30  | 4                 |
| holmes                       | 35 : 30 | 16                |
| koller                       | 14 : 30 | 11                |
| mckay ranch                  | 14 : 00 | 9                 |
| nieth ranch                  | 49 : 45 | 17                |
| nixon ranch                  | 24 : 15 | 11                |
| oystel ranch                 | 52 : 45 | 16                |
| pro hay                      | 14 : 45 | 9                 |
| sexton ranch                 | 27 : 00 | 9                 |
| somervell                    | 29 : 45 | 4                 |
| squaw valley golf course     | 10 : 00 | 4                 |
| stack rock ranch             | 20 : 00 | 11                |
| turner bend ranch            | 18 : 15 | 7                 |
| txu comanche peek            | 1 : 00  | 1                 |
| wasilchack farms             | 17 : 15 | 7                 |

### Employee Summary - Total includes converted Hobbs

|                        | FIELD WORK | AERIAL | OUTREACH   | adm/LEAVE  | ADMIN      | TOTAL      |
|------------------------|------------|--------|------------|------------|------------|------------|
|                        | hrs : mins | hobbs  | hrs : mins | hrs : mins | hrs : mins | hrs : mins |
| Bryant, William (Kent) | 382 : 10   |        | 3 : 45     |            |            | 385 : 55   |
| Coons, Craig A         | 8 : 00     |        |            |            |            | 8 : 00     |
| Henry, Adam            | 21 : 00    |        |            |            |            | 21 : 00    |
| <b>Total</b>           | 411 : 10   | 0.0    | 3 : 45     | 0 : 00     | 0 : 00     | 414 : 55   |

### Take Summary

#### Target Intentional

|                                | Field | Transferred to Custody | Retained | Removed/Destroyed | Other | Other | Other | Other | Other | Collared |
|--------------------------------|-------|------------------------|----------|-------------------|-------|-------|-------|-------|-------|----------|
| <b>Beavers</b>                 |       |                        |          |                   |       |       |       |       |       |          |
| night vision/infrared equipmen | 1     |                        |          |                   |       |       |       |       |       |          |
| <b>Total</b>                   | 1     |                        |          |                   |       |       |       |       |       |          |
| <b>Covotes</b>                 |       |                        |          |                   |       |       |       |       |       |          |
| calling device manual(hand bl  | 2     |                        |          |                   |       |       |       |       |       |          |
| firearms                       | 1     |                        |          |                   |       |       |       |       |       |          |
| night vision/infrared equipmen | 2     |                        |          |                   |       |       |       |       |       |          |
| snare, neck                    | 27    |                        |          |                   |       |       |       |       |       |          |
| trans. foothold                | 2     |                        |          |                   |       |       |       |       |       |          |
| <b>Total</b>                   | 34    |                        |          |                   |       |       |       |       |       |          |
| <b>Foxes, Gray</b>             |       |                        |          |                   |       |       |       |       |       |          |
| night vision/infrared equipmen | 2     |                        |          |                   |       |       |       |       |       |          |
| snare, neck                    | 1     |                        |          |                   |       |       |       |       |       |          |
| <b>Total</b>                   | 3     |                        |          |                   |       |       |       |       |       |          |
| <b>Hogs, Feral</b>             |       |                        |          |                   |       |       |       |       |       |          |
| firearms                       | 17    |                        |          |                   |       |       |       |       |       |          |
| night vision/infrared equipmen | 16    |                        |          |                   |       |       |       |       |       |          |
| snare, neck                    | 17    |                        |          |                   |       |       |       |       |       |          |
| spotlight                      | 3     |                        |          |                   |       |       |       |       |       |          |
| trans. cage                    | 32    |                        |          |                   |       |       |       |       |       |          |
| <b>Total</b>                   | 85    |                        |          |                   |       |       |       |       |       |          |
| <b>Nutrias</b>                 |       |                        |          |                   |       |       |       |       |       |          |

|                                    |            |  |  |  |  |  |  |  |  |
|------------------------------------|------------|--|--|--|--|--|--|--|--|
| night vision/infrared<br>equipment | 2          |  |  |  |  |  |  |  |  |
| <b>Total</b>                       | <b>2</b>   |  |  |  |  |  |  |  |  |
| <b>Opossums, Virginia</b>          |            |  |  |  |  |  |  |  |  |
| spotlight                          | 1          |  |  |  |  |  |  |  |  |
| trans. cage                        | 1          |  |  |  |  |  |  |  |  |
| <b>Total</b>                       | <b>2</b>   |  |  |  |  |  |  |  |  |
| <b>Skunks, Striped</b>             |            |  |  |  |  |  |  |  |  |
| night vision/infrared<br>equipment | 3          |  |  |  |  |  |  |  |  |
| <b>Total</b>                       | <b>3</b>   |  |  |  |  |  |  |  |  |
| <b>Bottom Line Total</b>           | <b>130</b> |  |  |  |  |  |  |  |  |

### Target Un-Intentional

*no take data of this type.*

### Non-Target Un-Intentional

*no take data of this type.*

### Damage Summary

#### Loss Reported

| Resource                        | Damage      | Count         | Value                    |
|---------------------------------|-------------|---------------|--------------------------|
| <b>AGRICULTURE</b>              |             |               |                          |
| <b>Livestock</b>                |             |               |                          |
| fowl, chickens (other)          | foxes, gray | predation     | 1 0 2 ea \$50            |
| sheep (adult)                   | coyotes     | predation     | 1 1 4 ea \$600           |
| <b>Livestock Sub Total</b>      |             | <b>2</b>      | <b>1 6 ea \$650</b>      |
| <b>AGRICULTURE Sub Total</b>    |             | <b>2</b>      | <b>1 6 ea \$650</b>      |
| <b>PROPERTY</b>                 |             |               |                          |
| <b>Other Property</b>           |             |               |                          |
| property (general)              | hogs, feral | damage threat | 1 1 1 in \$0             |
| <b>Other Property Sub Total</b> |             | <b>1</b>      | <b>1 1 in \$0</b>        |
| <b>PROPERTY Sub Total</b>       |             | <b>1</b>      | <b>1 1 in \$0</b>        |
| <b>Total</b>                    |             | <b>3</b>      | <b>2 6 ea 1 in \$650</b> |

### Loss Verified

| Resource                | Species     | Damage         | WTs (Occure) | Proj Starts | Loss   | Value |
|-------------------------|-------------|----------------|--------------|-------------|--------|-------|
| <b>AGRICULTURE</b>      |             |                |              |             |        |       |
| Range/Pasture           |             |                |              |             |        |       |
| pasture                 | hogs, feral | damage (other) | 1            | 0           | 4 acre | \$600 |
| Range/Pasture Sub Total |             |                | 1            | 0           | 4 acre | \$600 |
| AGRICULTURE Sub Total   |             |                | 1            | 0           | 4 acre | \$600 |
| Total                   |             |                | 1            | 0           | 4 acre | \$600 |

### Distinct Species/Resource Conflict Counts by Form Type

Total distinct TA Species/Resource conflicts: 2

Total distinct DC (all non TA) Species/Resource conflicts: 18

### Samples Summary

*no sample data*

### TA/Outreach by Species Summary

|                    |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|--------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
|                    | 1=consultation, personal, 2=consultation, written/telephone, 3=consultation, hotline, 4=instructional session, 5=radio/tv personal appearance, 6=radio/tv public service announcement, 7=newspaper/periodical article, 8=exhibit, 9=bait distribution program, 10=information transfer, ws, 11=info. transfer, gen. wildlife management, 12=site visit, 13=web hits |   |   |   |   |   |   |   |   |   |   |   |   |   |
| <b>coyotes</b>     | 1   |   |   |   |   |   |   |   |   |   |   |   | 1 | 2 |
| <b>hogs, feral</b> | 1   |   |   |   |   |   |   |   |   |   |   |   | 1 | 6 |
| <b>Total</b>       | 2   | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 8 |

\*0 distinct instructional sessions (which can contain more than one species or no species indicated).

### TA/Outreach by Employee Summary

|                               |   |  |  |  |  |  |  |  |  |  |  |  |   |   |
|-------------------------------|---|--|--|--|--|--|--|--|--|--|--|--|---|---|
|                               | 1=consultation, personal, 2=consultation, written/telephone, 3=consultation, hotline, 4=instructional session, 5=radio/tv personal appearance, 6=radio/tv public service announcement, 7=newspaper/periodical article, 8=exhibit, 9=bait distribution program, 10=information transfer, ws, 11=info. transfer, gen. wildlife management, 12=site visit, 13=web hits |  |  |  |  |  |  |  |  |  |  |  |   |   |
| <b>Bryant, William (Kent)</b> | 2   |  |  |  |  |  |  |  |  |  |  |  | 2 | 8 |

|       |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|-------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Total | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 8 | 0 |
|-------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

### Chemicals Summary

#### CHEMICALS: EPA-REGULATED

| Component        | Reg. Num. | Use Type     | Qty | Uom | Vol |
|------------------|-----------|--------------|-----|-----|-----|
| drc-1339-pigeons | 56228-28  | applied/used | 17  | g   |     |

#### CHEMICALS: EXPLOSIVE

*no EXPLOSIVE chemical data.*

#### CHEMICALS: I/E DRUGS

*no I/E DRUGS chemical data.*

#### CHEMICALS: NON-REGULATED

*no NON-REGULATED PRDCT chemical data.*

#### BIOLOGICS

*no BIOLOGICS chemical data.*

#### Equipment Loaned/Distributed/Sold Summary

*no data.*

#### Conflict Project Start Button Summary

| Resource                 | Resource        | Count | Count |
|--------------------------|-----------------|-------|-------|
| cattle (calves)          | coyotes         | 0     | 31    |
| cattle (calves)          | hogs, feral     | 0     | 7     |
| dikes/dams/impoundments  | hogs, feral     | 0     | 2     |
| feed, livestock          | hogs, feral     | 0     | 16    |
| fowl, chickens (other)   | coyotes         | 0     | 2     |
| fowl, chickens (other)   | foxes, gray     | 0     | 11    |
| goats, meat (adults)     | coyotes         | 0     | 5     |
| goats, z-(other adults)  | coyotes         | 0     | 3     |
| golf courses             | beavers         | 0     | 1     |
| golf courses             | skunks, striped | 0     | 1     |
| hayfields, mixed species | hogs, feral     | 0     | 14    |

TX: County 10/01/2011 to 12/31/2011 Report FOR EXTERNAL USE

|                                |                       |   |    |
|--------------------------------|-----------------------|---|----|
| pasture                        | hogs, feral           | 0 | 74 |
| pets (companion/hobby animals) | coyotes               | 0 | 2  |
| property (general)             | hogs, feral           | 1 | 3  |
| sheep (adult)                  | coyotes               | 1 | 12 |
| trees, standing (mixed)        | beavers               | 0 | 1  |
| turf and/or flowers            | hogs, feral           | 0 | 7  |
| utilities, electrical          | pigeons, feral (rock) | 0 | 1  |

REQUEST FOR LINE ITEM TRANSFERS

DATE: 2/6/12

TO: SOMERVELL COUNTY COMMISSIONERS

This is a request to transfer funds from one line item to another within the department listed below.

DEPARTMENT: Sheriff Office

AMOUNT OF MONEY TO BE MOVED: ~~3000~~ 5000

FROM (title and # of line item) Sheriff

Office worker's Camp  
428-204

TO (title and # of line item) Sheriff

Office Professional Services  
428-462

GIVE EXPLANATION for transfer funds Cover

horse boarding/hauling

for S/O DM  
Signature of Department Head

Note: This request must be submitted to the commissioners office for review by all commissioners prior to being placed on the agenda for action.

This request was received in the Judge's office on \_\_\_\_\_.